

**PUBLIC TRUST BOARD ACTION LOG**

<b>Trust Board date</b>	<b>Minute ref</b>	<b>Action agreed</b>	<b>Add to TB plan ner</b>	<b>Lead Director</b>	<b>Completion date</b>	<b>Date cleared</b>
29 March 2018	254/187	Highlight general themes within the Performance Report on Quality and Safety and report to Quality Governance. Improvement being seen in theming month on month.		Medical Director	27 April 2018	CLOSED
29 June 2018	548/18	Directors to ensure there is appropriate representation from Directorates at the Workforce and OD Committee  Review again following revised committee structure and terms of reference.		Executive Directors	27 July 2018	CLOSED
29 June 2018	555/18	Assurance on Agency Reduction Plan to be detailed within the new committee governance structure arrangement		Trust Secretary	27 July 2018	To remain open until confirmed in revised committee structures
29 June 2018	579/18	Further consideration of how the Board would review the details of where the Trust is with FEP and the progress against delivery.		Director of Finance, Procurement and Corporate Affairs	27 July 2018	Improved reporting will commence in September Board based on NHSI approved

						documentation
27 July 2018	597/18	The Chair requested a clear line of sight and clarity around interdependencies and mobilisation of the Operational Capacity and Delivery Plan		Chief Operating Officer	31 August 2018	CLOSED
27 July 2018	684/18	Board Development Session to review the CQC report.		Trust Secretary	31 August 2018	CLOSED Took place 11/10/18
27 July 2018	713/18	R & D Operational Capability update to be provided via Quality Governance.		Medical Director	30 November 2018	
27 July 2018	728/18	Action be put in place around system winter planning via the Interim Chair.		Interim Chair	31 August 2018	Further scrutiny at Lincolnshire Coordinating Board Invite extended to NEDs CLOSED
27 July 2018	734/18	Review of Sepsis Data inconsistencies within the Integrated Performance Report.		Deputy Director of Nursing	30 December 2018	Update to be provided in December
27 July 2018	736/18	Review of the inconsistent reporting of the number of never events.		Medical Director	31 August 2018	CLOSED
31 August 2018	804/18	Future paediatric update paper reflect the feedback from staff and patients on the interim model.		Medical Director	26 October 2018	CLOSED
31 August 2018	813/18	Lack of assurance in respect of prosecutions and regulatory matters in Health and Safety and recommended that the Board receive a report in respect of this at a future meeting.		Director of Estates and Facilities	26 October 2018	Agenda Item Private Trust Board

31 August 2018	834/18	The risk register entries relating to the winter plan to be strengthened.		Chief Operating Officer	28 September 2018	Winter Plan includes risk register . Completed. CLOSED
31 August 2018	840/18	The Director of Finance, Procurement and Corporate Affairs agreed to review the criteria for the ratings on the actions on the operational plan for when the report was presented in November.		Director of Finance, Procurement and Corporate Affairs	30 November 2018	
28 September 2018	886/18	Update on initiative to treat children in their own homes or outside of hospital setting		Medical Director	26 October 2018	
28 September 2018	904/18	Guardians of Safe Working Reports (covering all 3 sites) to be brought before the Board, together with the next available Jnr. Doctors survey.	✓	Director of HR and Organisational Development	26 October 2018	
28 September 2018	911/18	Update on the identification of statutory obligations with regards to the Estates Strategy		Director of Estates and Facilities	26 October 2018	
28 September 2018	942/18	Winter Plan: To provide further clarity in respect of responsibilities		Director of Operations	26 October 2018	
28 September 2018	945/18	Update on the Trauma and Orthopaedic Trial		Director of Operations	30 November 2018	
28 September 2018	957/18	To give consideration to advising the regulators that capital spending remained below plan.		Director of Finance, Procurement and Corporate Affairs	26 October 2018	
28 September 2018	961/18	To map risks to strategic objectives on the BAF		Trust Secretary	26 October 2018	Agenda Item
28 September 2018	964/18	Draft Committee Terms of Reference to be brought before the Board for approval		Trust Secretary	26 October 2018	Agenda Item