

PUBLIC TRUST BOARD ACTION LOG

Trust Board date	Minute ref	Action agreed	Add to TB planner	Lead Director	Completion date	Date cleared
5 September 2017	742/17	Review of capital programme priorities to take place to agree where the additional funding should be released to		Deputy CEO	3 October 2017	Too late to resolve for 17/18. Considered at FSID
15 December 2017	975/17	Missed observations to be reviewed at the Clinical Cabinet alongside the deterioration of the Grantham position in relation to observations.		Director of Nursing	26 January 2018	Ongoing monitoring through the Quality Governance Committee Complete
15 December 2017	990/17	Workforce and OD Committee to receive an interim update on the Nursing Establishment Review		Director of Nursing	30 March 2018	
15 December 2017	994/17	Formal report in relation to the Guardian of Safe working to be presented to the Workforce and OD Committee. Medical Director to write formally to Dr Varma regarding this.		Medical Director	26 January 2018	MD had met with both Guardians. Report to be produced for March meeting
23 February 2018	127/18	Board Development session to be arranged for the Board to receive greater levels of assurance in relation to Patient Experience and Quality & Safety.		Trust Secretary	Tbc	Board Development plan for 2018/19 being drafted.

23 February 2018	147/18	Board to have sight of the governance plan		Medical Director	29 March 2018	
23 February 2018	156/18	Corporate Risk Registers to be updated at the Assurance Committees		Committee chairs	29 March 2018	
23 February 2018	163/18	Patient Experience Data to be included within the board reporting		Director of HR and OD	29 March 2018	