Closed Risks	- January 2018 (19)																
ID 2416	Opened 28/09/2011	Review date 05/01/2018	Hospital Pilgrim Hospital, Boston	Business Unit Special Clinical Support Services Physion	,	Risk Type Health and Safety	Title Moving and Handling Heavy and/or Immobile	Description Injury to Therapist	Controls in place Specific Manual Handling assessments completed for all patients who require handling using Therapy Tool.	Gaps in Control No gaps	Action Plan to Mitigate No actions	Rating (initial) 9	Rating (current) 9	3 (3)	Handler Raval, Yogini	Manager Bradley, Lesley	Notes [01/02/2018 08:56:47 Gabrielle Hough] closed as per attached Therapies Governance minutes - has been replaced by 2761
							patients - all physiotherapeutic areas.	Injury to Patient Damage to equipment Can occur in all hospital areas	Manual handling Training. All staff complete MH passport and induction initially with mandatory training update Records kept on a database. All staff trained and aware of the falling and fallen patient policies								
									Manual handling equipment (Hoists, slide sheets etc) All equipment is serviced or cared for according to Trust guidelines. Staff are trained in the use of the equipment.								
									Bariatric equipment store. Specific training for evacuation of patient from the aquation physiotherapy pool carried out at least twice per year for those staff working in that area. Update Aug 14 - no change								
3001 24/02/2	24/02/2013	08/01/2018	Lincoln County Hospital	Corporate Services Human	Human Resources	Strategic Risk	Over reliance on medical locums	Failure to develop and implement a collaborative strategy that optimises the contribution of the workforce and generate flexibility to suit demands. This includes: Vacancies in hard to recruit areas affect service delivery. Failure to deliver the actions from the staff survey affect staff	Training needs analysis Workforce plans Vacancy recruitment framework Recruitment policy Communication strategies Training managers in engagement skills. Action Plan from	Update 12.4.17 - Need to enhance overall management of agency staff and ensure there is accountability through the organisation Updated 16.6.17 - Extent to which controls are working remains a concern	Update 12.4.17 - Weekly oversight meeting planned with Director of HR, Director of Finance, COO, Medical Director and Director of Nursing. New Directorate performance management framework will embrace agency spend Updated 16.6.17 - Oversight meeting not set up. Now discussed		9	9 Ray	Rayson, Martin	[23/01/2018 09:59:50 Martin Rayson] Risk should be closed. Whilst medical agency spend remains high, the risk was about not having plans in place and they have been put in place [08/12/2017 15:41:37 Gabrielle Hough] 6.12.17 - update from M Rayson - Check and challenge process in place, led by Dr Samra, but spend continues to remain higher than plan. Some significant reductions achieved, but	
								satisfaction. Provision and attendance for training. Update 12.4.17	Staff Survey developed Wellbeing Survey Transformation program		weekly at ET. Reviewing format of report to ET to ensure oversigh and control Updated 13.7.17 - Regular reporting to ET in place. Agency spend						continued vacancies keeps medical agency spend high 08.11.17 - email from M Rayson - risk remains - no changes to be made this month
								Imbalance in the permanent/temporary workforce mix. Over-reliance on agency staff (nursing/medical in particular) overall. Particular level of risk in key areas e.g. ED. Impact is financial (cause of significant overspend), service resilience and performance. NHSI require the Trust to exert greater grip and control over agency spend Updated 16.6.17	11/11 we continue to over-rely on medical locums and this is putting our financial sustainability at risk. Update 12.4.17 - Managed through the Medical and Nursing Workforce Utilisation Groups Workforce plans - consideration of alternative skills mix Recruitment plans for nursing and medical staff Controls in place to manage authorisation of spend Regular reporting to ET	5	associated with vacancies in almost all cases. Controls over cost in place. Recruitment action plan in place. BHS focus on agency spend. Traget reduction for medical agency spend that we expect to achieve. Real issue is overall pay bill driving overspend on budget Updated 23.1.17 - The controls are now in place, so the specific risk has been mitigated. We continue to have agency spend, but this is due to vacancies etc. It does have an impact on our financial position, but the risk, as described, should be closed	et sk					12.4.17 update input by Angi Smith on behalf of Martin Rayson as per attached e-mail.
								Agency spend is higher than in April/May 2017. Impact on budge positin is putting at risk ULHT financial independence, as well as inhibiting our ability to address quality issues									
3081 21/11/2	21/11/2013	04/01/2019	Lincoln County Hospital	Clinical Support Services Physion	therapy	Health and Safety	Moving and handling inaminate loads	Injury to Therapist Delay to Patient treatment if equipment is not in place Damage to equipment	Specific Manual Handling policy - Inanimate Loads . Manual handling Training. All staff complete MH passport and induction initially with mandatory training update. Records kept on a database.	0	0	3	3		East, Mr Sean		[01/02/2018 08:59:28 Gabrielle Hough] closed as per Therapies Governance Minutes - replaced by 2507
									Manual handling equipment (Sack Barrow etc) All equipment is serviced or cared for according to Trust guidelines. Staff are trained in the use of the equipment.								
	11/02/02/1								Porters to transfer all equipment required to designated work areas								
3327	11/09/2014	05/01/2018	Pilgrim Hospital, Boston	Clinical Support Services Physion	herapy	Corporate Risk	physiotherapist prior to	DBS clearance is taking a long time and staffing on a variety of physiotherapy teams is causing concern for: Delays to Discharge (IP) Waiting times (OP) Staff Stress Maintenance of 7 day services Risk of employing physiotherapist who has committed a serious offence since their last DBS, that the HCPC have not been made aware of.	prior to receipt of a new DBS form Staff member has to sign that "I confirm that I have had no		No Actions	2	2	2	Bradley, Lesley		[01/02/2018 09:00:50 Gabrielle Hough] closed as per Therapies Governance Minutes (attached) - practice no longer carried out
3386 15/01/20	15/01/2015	05/01/2018	Trust-wide	Clinical Support Services Physiotherapy	:herapy	Health and Safety	MSK Out Patient Staff	1.Frequent staff changes due to use of temporary staff	convictions since the issue of my most recent DBS/CRB certificate" SignedPhysiotherapistDate SignedSite Lead PhysiotherapistDate HSE Management Standards for Work Related Stress	Provision of adequate and achievable demands in	in Maintain controls in place and any changes will need to be risk	9	9	9	Bradley, Lesley	Cooper, Mrs Anita	[01/02/2018 08:57:33 Gabrielle Hough] closed as per Therapies Governance
							Stress PAN TRUST	 2.Lack of admin support taking clinicians away from patient contact time. 3.High proportion of inexperienced staff creating extra strain on Senior staff 4.Frequet interruptions to work a/e patients/ ward pressures re cover in times of sickness 	1.look to fix as many permanent staff as slowed by service		Continue with patient satisfaction survey as a monitoring tool of quality of service provided. Review of clinical supervision policy for ULHT staff.						minutes (attached)
								5.Covering absence at times of sickness increases demand.6. Non clinical demands at times of pressure.7.RTT demands	2.ensure admin support on each shift/ allow adequate admin slots in therapists diaries.3.Staff diaries are set up to enable a 1:2.4 new patient to follow up ratio. NP to follow up ratio is an average of 1:2.4 to enable individual patients to be seen as clinical need.	difficulties and problems that arise from demand	Repeat staff stress survey as appropriate (yearly).						
									Clinical supervision: 4 weekly for Band 5 8 weekly for Band 6 Provide opportunities for further training / courses to								
									improve patient care. 4. Maintain adequate staffing levels so can cope with interruptions with as little impact as possible. 5. as 4 6. ensure time blocked off for non clinical tasks 7. as 4								
3419	10/03/2015	25/10/2017	Pilgrim Hospital, Boston	Clinical Support Services Radiology	Pgy	Medical Device Risk >£5 (Capital)	5K DEXA Pilgrim Radiology	Replacement DXA system: Hologic - QDR-4500 Bone Densitometer: PRD91: Date of Installation June 2000. Extended include environmental issues as the room is not fit for purpose. Loss of current staffing has escalated risk. March 2017: New DEXA in Lincoln. PHB getting ready to receive previous Lincoln unit currently in Nuclear Medicine by getting building work completed as part of DR development.	create space at PHB that will allow transfer of Lincoln unit installed in NM to be transferred. Outstanding cost c£8k. Probably required in 2017_18. No further requests for	No alternative capacity should the DXA scanner breakdown. Insufficient staffing at Pilgrim to scan.	Update 27-6-17 DEXA BC accepted, Lincoln room replaced, DEXA room at Boston refurbished and older scanner at Lincoln will be moved to Boston July 17. Business case to review location as current location is not fit for purpose. Review finance arrangements with CHacking. Still awaiting confirmation from finance to proceed with new purchase. It has been passed by MDT. Awaiting confirmation of available rooms in Pilgrim.	5	4	3 Ho	Hooper, Cheryl	Allen, Nigel	Phase one: to receive finance backing to proceed with purchase of new scanner. Enabling works in Radiology Lincoln due to commence. Installation of new scanner. Completed. Phase Two: move current Lincoln scanner to Pilgrim in new location within radiology. Outstanding 200317 Building / pre-installation works underway to allow accommodatio of Dexa scanner in 'Polytome' xray room at Pilgrim. Works to be completed 31 March 17, and Dexa scanner to be installed at Pilgrim during June 2017 July 2017 The new scanner was put in place and became operational early
											Update: New purchase of equipment has taken place with the successful installation of the New scanner at Lincoln. Phase two o removal of Lincoln scanner to Boston is halted due to financial issues with the DR project at Boston. Revised action plan to accommodate staffing and scanner issues are to consolidate scanning in Lincoln.	F					Aug 2017. There is however three jobs that remain outstanding. The smoke detector still has a glove covering it, the floor has not been finished and the telephone line is still not installed. Additional risk assessment to be completed. Update; floor firm to visit 101117, glove to be removed 081117 pm.Risk downgraded with plan completion Meeting with Paul Clark/lan Fulloway/Nigel Allan. The glove has been removed. The flooring company visited 14/11/2017 and will replace the faulty section: Date to be confirmed. Risk downgraded.
3802	20/10/2016	11/01/2018	County Hospital, Louth	Surgical BU - Lincoln/ Louth Ophtha	almology	Medical Device Risk >£5K (Capital)	1 1	table is so old that malfunctioning castors cannot be replaced. May tip over if castors seize completely when it's moved. This may cause injury to person moving item and certainly damage slilamp itself.	Slit lamp is moved as infrequently as possible. Swapped over with newer model so it can be stored in one place. Has this been fixed through repair? Aug 2017: Is this still a problem?	0	0	12	9	1	Eady, Mrs Diane		[08/01/2018 15:41:25 Gabrielle Hough] found in description from 03/01/18 - MDG note: review of all ophthalmology slit lamps required pan-trust. Establish new trust standard if there isn't one already. This seems to have been resolved, but not through MDG?. Closed by CJH -

3833	15/12/2016	25/05/2018	Lincoln County Hospital	Corporate Services	Security	Health and Safety	· ·	the past but now the issued armour is not fit for purpose in that is not of the current recognised standards and out of manufactures warranty. Its history and storage is questionable and removed from issue to prevent a false sense of security by staff. A review of security be an exterior consultant took place late 201 and the report is to be published mid December which will	physical intervention using Conflict and Resolution Training (CRT) de-escalation techniques. Security Officers MUST wear identified PPE which includes; body armour; identified footwear suitable for security duties; hi-vis outer clothing. Security Officers MUST carry two-way radio equipment Security Officers to complete CRT, currently refreshed every 3 years. Security Officers to complete SIA Physical Intervention Training every year Recorded CCTV in operation 24 hours a day in areas where CCTV has been installed at ULHT, that enables Security Officers to prevent and reduce crime and allows them to conduct their duties safely. Security Operatives to call the Police immediately in the event of continued and/or undue physical/verbal abuse. Recording of all incidents using the Security Log to enable data that provides a complete picture of the problem and trends for discussion at Site Committee meetings for destates/ Facilities and Health & Safety. Undertake a review of current preventive measures associated with the wearing of PPE inclusive of body armour. The following factors to be taken into consideration within this review are; • When the use of body armour is being considered, the	a concealed weapon/sharps or potentially contaminated sharps is also recognised from incidents reported by ULHT staff using the Datix Web based system and intelligence from Lincolnshire Police. In particular reflecting the time of year December which is currently but not exclusively the busy period for A&E. It is recognised through the Consultation review a shortage of security staff and controls required have been proposed. However this main be affected by the potential for ill health conditions to affect members of staff during this winter period. Security staff are now 2 years since last refreshed on physical intervention and do not meet the guidance from the SIA nor the Trust policy and the put the service user and themselves at risk by not having sufficient current training and information.	departments are taking part in a Datix type review of V&A reporting to base line the threat. The assessment will involve all key stakeholders identified within the assessment. Chair of the Security Management Committee has been requested to include this item as an agenda to be discussed at the next available meeting scheduled in Dec/ January 2017. A review of security be an exterior consultant took place late 2016 and the report is to be published mid December which will influence the Trusts Security provision and PPE guidelines in respect of body armour.		Behan, Sarah-Jane	Soroka, Mr Mike	[25/01/2018 15:15:36 Vicky Dunderdale] 25/01/18 Risk being managed on the Security Management Risk Programme [25/01/2018 10:20:15 Vicky Dunderdale] 25/01/08 Risk reviewed and validated 16/12/16 The assessment score reflects the current winter period and potential pressures placed on the hospital trusts across the county. 8/5/17 AW now moved to H&S team and Sarah-Jane Behan lead for this risk and to update the risk register. 9/5/17 Acknowledged receipt of datix feedback link- noted entry by AW- the Health & Safety Team will continue to provide support to SJB in the process of assessment when called upon to do so.
3836	11/01/2017	09/02/2018	Lincoln County Hospital	Clinical Support Services	Rehabilitation	Health and Safety	Noise due to ward expansion	there will be increased in noise level on the ward due to construction taken place. Construction started on the ward in January 2017.	Contractors has been informed on time to start in the morning and finishing time in the evening in order to control noise on the ward. Contractor has been formed to lower their voices when working. Patients and family are aware of ward expansion taken	Work now complete. To close at Feb Therapies Governance committee	0 12	12 9	Cooper, Mrs Anita		
3855	02/03/2017	31/01/2018	Pilgrim Hospital, Boston	TACC - Boston	Critical Care	Medical Device Risk >£5l (Capital)	K ICU patient monitoring system	The bedside and transfer monitors at Pilgrim are reaching the encof their operational life (over 10 years old - new 2006). The outreach monitors nearing out of support from the manufacture. The outreach monitors at Lincoln are 9 years old and do not have ETCO2/waveform capnography (contrary to intensive care society National Tracheostomy Safety Project, Association of Anaesthetists GB&I, resuscitation council guidelines)	and support continue to be available. Delivery received. Installation of monitors and ventilators expected in September coinciding with servicing of pendants.		Funding sought from MDG 12	12 4	Hague, Tom	Bailey, Karen	[02/01/2018 15:52:15 Gabrielle Hough] closed as per email from K Latham and R Roberts - governance minutes attached there is a plan for the ventilators and monitors to be upgraded in November 2017
3960	14/11/2017	14/01/2018	Lincoln County Hospital	Women and Childrens BU	J Gynaecology	Clinical Risk	Blood Fridge - risk of unauthorised access/tampering with controls	The blood fridge located on Floor 1 of the maternity department is placed behind the reception desk of Branston ward - This area undergoing some maintenance works and whilst this is on-going secure access to the clinical area is provided for maintenance and other non medical work staff.	receptionist is present much of the day. Blood products can only be retrieved using smartcard	1	Outside maintenance staff to be briefed on importance of uninterrupted power supply to fridge and instructed not to move/tamper with the fridge under any circumstances - should an issue arise maintenance staff must contact blood bank for advice and action.	8 2	Richardson, Carol		[09/01/2018 14:27:27 Gabrielle Hough] risk closed as per conversation with C Richardson [09/01/2018 14:17:44 Carol Richardson] Branston ward is now located in the ward area and - Outside mainetenca/work staff are no longer circulating in the area so the risk is significantly reduced.
3983	05/01/2018	09/02/2018	Trust-wide	Corporate Services	Estates	Strategic Risk	Risk of rights of access over Trust land due to inadequate boundary monitoring and control	Risk of rights of access over Trust land due to inadequate boundary monitoring and control. For example, a number of gates from adjacent private dwellings exist at Grantham giving access to the hospital site which are	None.	Resources to regularly monitor and legally rectify unauthorised access.	A formal process needs to be developed and consideration for legal party involvement.	15 6	Addison, Kubilay	Hall, Mrs Claire	[10/01/2018 13:34:16 Vicky Dunderdale] 05/01/18 Risk is being managed on the Estates Strategy & Transformational Programme Risk Register
3990	12/01/2018	12/05/2018	Grantham & District Hospital	Corporate Services	Estates	Health and Safety		believed to be unlawful. There is a risk of exposure to asbestos in the roof voids in Block A front of hospital at Grantham.	Emergency access to area only under the 1 hour rule. Access via permit and wearing of RPE / PPE.	Financial constraints.	Re-surveying with a view to encapsulate exposed woodwork in the roof voids.	8 4	Harrison, Nick	Soroka, Mr Mike	[12/01/2018 13:39:07 Vicky Dunderdale] 12/01/18 - A survey of the area has been undertaken and can be provided as evidence if required. [12/01/2018 13:37:39 Vicky Dunderdale] 12/01/18 - Risk added from the Asbestos Core Working Group Risk being managed under the Asbestos Core Programme
3997	25/01/2018	23/02/2018	Trust-wide	Corporate Services	Facilities	Corporate Risk	·	Lack of CCTV coverage and monitoring at all sites. There is a risk that all areas are not covered within the existing CCTV network. The Trust currently does not pro-actively monitor CCTV across all areas.	None.	Financial constraints and lack of resource.	Capital investment required to upgrade current CCTV capability and increase CCTV coverage.	15 6	Behan, Sarah-Jane	Soroka, Mr Mike	[25/01/2018 16:11:07 Vicky Dunderdale] 25/01/18 Risk being managed on the Security Management Risk Programme
3998	25/01/2018	23/02/2018	Trust-wide	Corporate Services	Facilities	Corporate Risk		There is insufficient security cover across all sites which could s lead to impact staff, visitors and patients safety.	There are some security provisions are in place but not fully comprehensive. Portering teams are required to back up security professionals. At Grantham, the security provision is contracted Thursda - Sunday each week.		Undergone independent security review of the Trust (This is available upon request). Consultant currently writing a security specification for the Trust.	20 4	Behan, Sarah-Jane	Soroka, Mr Mike	[25/01/2018 16:11:38 Vicky Dunderdale] 25/01/18 Risk being managed on the Security Management Risk Programme
3999	25/01/2018	23/02/2018	Trust-wide	Corporate Services	Facilities	Corporate Risk	Radio Communication for security operations	The current radio communication systems are inadequate and requires a review and upgrade. There is a shortage of radios for designated personnel, and this has caused problems when there has been a breakdown with the hospital switchboard. Risks identified: 1. Protection of A&E / Security Staff and the public with increasing abusive / threatening situations 2. Protection of patients - inpatient or day patients - form person(s) who possess items with an intent to cause harm 3. Person(s) accessing or possessing information to use against others as a means of harm or financial gain 4. Inability to communicate adequately between key personne in the event of a MAJAX or other major incident 5. Risk of physical / psychological harm to staff 6. Safeguarding issues - for children, adults and other vulnerable people 7. Inability to deter and detect crime - theft, arson, vandalism etc 8. Complaints / claims - breaches of security from digital lock access and other means of security 9. Non compliance with CCTV practice and standards for digital image recording 10. Adverse publicity - impact on staff morale and public perception of the Trust	Security staff currently using outdated radio communication systems	Investment in radio infrastructure	Survey of current radio equipment across all sites. ICT involvement required to determine the correct system required. 16		Behan, Sarah-Jane	Soroka, Mr Mike	[25/01/2018 16:12:08 Vicky Dunderdale] 25/01/18 Risk being managed on the Security Management Risk Programme
4000	25/01/2018	23/02/2018	Trust-wide	Corporate Services	Estates	Corporate Risk	· ·	y Inadequate security management in place over Trust boundaries For example, a number of gates from adjacent private dwellings exist at Grantham giving access to the hospital site which are believed to be unlawful.	None.	Financial restraints	The Trust currently reviewing site lock-down procedures. Review legal obligations over public right of way.	15 4	Behan, Sarah-Jane	Soroka, Mr Mike	[25/01/2018 16:12:40 Vicky Dunderdale] 25/01/18 Risk being managed on the Security Management Risk Programme [25/01/2018 12:06:21 Vicky Dunderdale] This risk is also linked with the Estates Strategy Risk ID 3983
4001	25/01/2018	23/02/2018	Pilgrim Hospital, Boston	Corporate Services	Estates	Health and Safety	There is a risk that the Trust is not complying wit drinking water guidelines and HTM04-01	Chlorine Dioxide dosing impurities due to lack of available maintenance	Automatic monitors in place	Delayed completion of new water main which is required before we can gain access to complete the work required.	It is being constantly monitored and completion of new water main which will be 2018/19. Capital investment required to mitigate this risk.	16 4	Royales, Fred	Farrah, Chris	[25/01/2018 16:18:28 Vicky Dunderdale] 25/01/18 Risk being managed on the Water Safety Risk Programme [25/01/2018 10:46:56 Fred Royales] Tender process taking place so as the work on the tanks and pipework can commence at the start of the new financial year in April 2018.
4002	25/01/2018	23/02/2018	Trust-wide	Corporate Services	Facilities	Corporate Risk	There is risk of no lockdown management procedure in place across the Trust in the event of a major incident	There are no lockdown procedures in place in the event of a major incident. There are no local ward lockdown procedures in place. Inability to lockdown areas in the event of a terrorist incident.	Minimal controls are currently in place - Local security staf manually close areas off.	Inadequate building infrastructure to facilitate fast lockdown. Site wide lock down procedures inadequate. Local ward procedures inadequate. Lack of communication plan following major incident.	t Task and finish lockdown group to meet and discuss overall lockdown procedures.	10 5	Behan, Sarah-Jane	Soroka, Mr Mike	[25/01/2018 16:13:37 Vicky Dunderdale] 25/01/18 Risk being managed on the Security Management Risk Programme