

## Nursing Golden Hour Assurance Report

Ward Area:	Date of Report:	
	Name	Date
Reviewer (Matron/ Senior Nurse)		
Ward Leader / Nurse in charge at visit		
Head of Nursing review (Name / Date)		
Deputy Chief Nurse review (Name / Date)		

Is the ward welcoming?		
	Y/N	Comments
How does the ward feel on entering it? Is it calm, welcoming?		
15 steps into the ward – does the ward look tidy, notice boards up to date and tidy		
Do staff smile and introduce themselves?		
Are staff wearing correct uniforms?		
Are staff BBE and are good handwashing practices observed?		
Is the ward Safe?		
		Comments
Staffing Numbers (Reg & Unreg) WTE		
Any staff sickness?		
Number of patients		
Number of empty beds		
Number of planned discharges today		
Number of predicted discharges tomorrow		

	Comments	
Have patients had senior medical review in last 24 hours?		
Are patient risk assessments complete and maintained?		
Number of new falls/ pressure ulcers in past 24 hours		
Number of patients receiving enhanced care – MCA completed?		
Safeguarding concerns?		
Have patients had MCA assessments completed?		
Are there any DOLS on the ward?		
Have you reviewed the sickest patient on the ward today?		
<b>Is the ward Caring?</b>		
	Y/N	Comments
Is privacy & dignity being maintained?		
Have Patients got their call bells?		
Are call bells being answered promptly?		
Is there evidence of mouth care?		
Ask 5 patients if they are happy with the care that they are receiving		
Do patients have fluids and food to hand?		
<b>Is the ward well Led?</b>		
	Y/N	Comments
Is the ward tidy?		
Observe 2 commodes to ensure that they are clean		
Is there high level dust or “grey” dust on		

services?		
Is equipment correctly decontaminated		
Is 'green is clean' being used correctly?		
Are there PDD's in place for patients		
Have any delays in the patient's journey been escalated?		
Is the patient white board up to date?		
<b>Documentation</b>		
<p>Review 2 sets of notes including the most acute patient on the ward</p> <ul style="list-style-type: none"> <li>• Are the risk assessments up to date?</li> <li>• Are the care plans up to date?</li> <li>• Do the Care plans address all needs?</li> <li>• Are patients involved in their care plan?</li> </ul>		
Review two patients' observations to ensure that they are being undertaken on time?		
Review the Catheter Care Bundle of 2 patients		
Ensure that patients with an IV have an up to date VIP score, line labelled and a completed fluid balance chart		
<b>Positive comments about visit</b>		
<b>Immediate action if any required</b>		

**Overall themes, actions and comments from visit**