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| <b>Report to:</b>       | Trust Board                              |
| <b>Title of report:</b> | Audit Committee Report to Trust Board    |
| <b>Date of meeting:</b> | 12 January 2017                          |
| <b>Status:</b>          | For Discussion                           |
| <b>Chairperson:</b>     | Mr Geoff Hayward, Non Executive Director |
| <b>Author:</b>          | Mrs Jayne Warner, Trust Secretary        |

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| <b>Purpose</b>             | This report summarises the assurances received, approvals and decisions made by the Audit Committee.  |
| <b>Background</b>          | This committee meets at least quarterly and takes scheduled reports from the Trust Internal and External Audit Providers according to an established work programme.  |
| <b>Business undertaken</b> | <p><b>External Audit Plan</b></p> <p>The Committee were advised that there were no significant changes in the approach to the year end work. The Auditors highlighted the areas that had been identified as significant risk within the year end process for the Trust which were valuation of land and buildings, recognition of NHS and non NHS income and significant accounting judgements.</p> <p><b>Internal Audit</b></p> <p>The Committee were advised that the focus had started on the Head of Internal Audit Opinion statement. The Committee were advised that the focus in the final quarter needed to be on addressing responses to agreed actions and the SRR/BAF. In response to this the Committee were advised that there would be a review of the chasing up of actions to focus on clearing any outstanding. The assurance Committees would be asked to support this process.</p> <p>Internal Audit Plan for 2017/18 in progress. Suggestions had been received from Executive Directors and this was being cross referenced with the risk register. The Non Executive Directors flagged Duty of Candour, contract management, statutory compliance and efficiency programme as risk areas to be considered for review. The draft plan would be circulated ahead of the meeting and brought to the meeting for approval.</p> <p>Internal Audit had issued nine reports since the previous meeting. The Committee considered the report on datix risk management. The Committee noted the significant issues and were assured by Internal Audit that the team were aware of the matters highlighted and were progressing action. The Committee requested the attendance of the Executive with responsibility for risk management at their next meeting to provide assurance that action plans were on track.</p> |

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|  | The Committee asked that issues highlighted in consultant job planning were referred to the Workforce and OD Assurance Committee to seek further assurances.   |
|  | <b>Counter fraud</b><br>The Committee reviewed all ongoing fraud cases.  |
|  | <b>Waivers of Standing Orders/ SFI's</b><br>The Committee noted the report detailing all waivers agreed since the last meeting.  |
| <b>Risks to refer to risk register</b> | Strategic Risk Register /BAF reviewed. No additional risks to highlight. Committee would be updated on actions against risk management improvement plan at next meeting.   |
| <b>Key decisions taken</b>             | None   |
| <b>Issues to escalate to Board</b>     | Risk areas highlighted in year end accounts work.<br>Risk of limited assurance Head of Internal Audit Opinion Statement and need to focus on SRR?BAF and agreed audit actions.<br>Board members consideration of issues to be considered for Internal Audit programme for 2017/18. |
| <b>Challenges and exceptions</b>       | None identified  |
| <b>Future exceptional items</b>        | Private meeting between Auditors and Audit Committee members to be arranged prior to next meeting.   |

## Attendance

### *Voting members*

Mr Geoff Hayward ( Chair)

Mrs Penny Owston

Mr Tim Staniland

Mrs Kate Truscott

### *In attendance*

Mr John Barber, Interim Director of Finance and Corporate Affairs

Mr Tony Crawley, KPMG

Mr Simon Gascoigne, Deputy Director 360 Assurance

Mrs Lisa MacKenzie, Client Manager 360 Assurance

Mr Mike Norman, KPMG

Mr Pete Riches, LCFS

Mrs Jayne Warner, Trust Secretary