

<b>To:</b>	Trust Board
<b>From:</b>	Jayne Warner Trust Secretary
<b>Date:</b>	7 June 2016

<b>Title:</b>	Board Committee Terms of Reference						
<b>Author/Responsible Director:</b> Jayne Warner Trust Secretary							
<b>Purpose of the Report:</b>  To ask the Board to review and ratify the terms of reference for the following Board Committees. <ul style="list-style-type: none"> <li>• Audit and Risk Committee</li> <li>• Workforce and OD Assurance Committee</li> <li>• Finance Service Improvement and Delivery Assurance Committee</li> <li>• Quality Governance Assurance Committee</li> <li>• Remuneration Committee</li> <li>• Charitable Funds Committee</li> </ul>							
<b>The Report is provided to the Committee for:</b>							
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<b>Summary/Key Points:</b>							
<p>The Board should ensure that its committees have current and approved terms of reference which have been reviewed annually. The Board has during the last 12 months seen updates to the terms of reference, however as a way of assuring the Board on the relationships between the Committees and the read across between them.</p> <p>The Remuneration Committee terms have been amended to include all Trustees (voting Board members) as members. This Committee will continue to be chaired by the Trust Chair.</p> <p>The Chair has met with all Non Executive Directors and agreed some changes in committee representation with them. This is being finalised at a meeting of the Non Executives and will be brought to the Trust Board for information in July.</p>							

The terms of reference will continue to be kept under review during 2016/17.

**Recommendations:** The Board are asked to

- Review and ratify the terms of reference.

<b>Strategic Risk Register - Yes</b>	<b>Performance KPIs year to date</b>
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**Resource Implications (eg Financial, HR)**

**Assurance Implications**

**Patient and Public Involvement (PPI) Implications**

**Equality Impact**

**Information exempt from Disclosure**

**Requirement for further review?**