

## PUBLIC TRUST BOARD ACTION LOG

Trust Board date	Minute ref	Action agreed	Add to TB planner	Lead Director	Completion date	Date cleared
30 November 2018	1077/18	Board should hear a staff story from a Nurse Associate in the Spring.		Director of HR & OD	<del>2 April 2019</del> 7 May/ 4 June 2019	
30 November 2018	1084/18	It was agreed that the action plan to support the Board FTSU self assessment would be monitored through the WOD Committee and Board updates on FTSU.		Trust Secretary	2 April 2019 Amend to 7 May 2019	This will be presented as part of the regular quarterly reporting on FTSU in May.
7 January 2019	065/19	Update in relation to buddying arrangements with Northumbria		Deputy Chief Executive	2 April 2019	Agenda item private board. Complete.
7 January 2019	066/19	It was agreed that the operational plan actions would be brought back to the March Board fully populated		Interim Director of Finance and Procurement	5 March 2019 Deferred to April	Agenda item Complete
5 February 2019	178/19	Further paper to be presented to Board on T&O trial detailing greater information on patient experience through to income within business case		Chief Operating Officer	2 April 2019	Agenda item Complete
5 March 2019	254/19	The Chief Operating Officer will work with the Charis of FPEC and QGC to determine reporting requirements		Chief Operating Officer	2 April 2019	Discussed with committee chairs Complete
5 March 2019	247/19	Review timeline for completion of Quality Account, Annual Report and True North		Trust Secretary	2 April 2019	Review undertaken Complete
5 March	350/19	Review due dates for estates risks on register		Dir Estates and	<del>2 April 2019</del>	

2019				Facilities	7 May 2019	
2 April 2019	387/19	Written feedback to be provided in response to public question 5		Medical Director	7 May 2019	
2 April 2019	398/19	Healthy Conversation consultation summary to be presented to the Board		Chief Executive	4 June 2019	
2 April 2019	438/19	Understanding of where Paediatric patients are being received from to support discussions with commissioners		Medical Director	7 May 2019	
2 April 2019	439/19	Enhanced exception report to be developed to ensure sufficient information reported to Board in respect of Paediatrics.		Medical Director/Mrs Libiszewski	7 May 2019	
2 April 2019	483/19	Review to ensure that processes were being following in respect of corporate records		Trust Secretary	7 May 2019	
2 April 2019	492/19	Understand sources of information and consider where the PLACE outcomes fit with the Trusts current position		Chief Executive/Deputy Chief Executive	7 May 2019	
2 April 2019	507/19	Guardians of safe working report to be presented to Board		Medical Director	7 May 2019	
2 April 2019	523/19	2021 Strategy to be presented to Board		Director of HR & OD	7 May 2019 / 4 June 2019	
2 April 2019	540/19	2018/19 Annual Plan to be updated and presented back to Board		Interim Director of Finance & Procurement	7 May 2019	
2 April 2019	550/19	Develop risk appetite documentation		Trust Secretary	7 May 2019	
2 April 2019	563/19	Forward planner to be reviewed in line with the Trusts 2019/20 strategic objectives		Trust Secretary	7 May 2019	