

To:	Trust Board
From:	Jayne Warner Trust Secretary
Date:	26 October 2018

Title:	Board Committee Terms of Reference		
Author/Responsible Director: Jayne Warner Trust Secretary			
Purpose of the Report: To ask the Board to review and ratify the terms of reference for the following Board Committees. <ul style="list-style-type: none"> • Audit and Risk Committee • Workforce, OD and Transformation Committee • Finance Performance and Estates Committee • Quality Governance Committee 			
The Report is provided to the Committee for:			
Decision	X	Discussion	
Assurance	X	Information	
Summary/Key Points: The Board should ensure that its committees have current and approved terms of reference which have been reviewed annually. The Board has considered its governance framework and agreed that ToR should be updated as a way of assuring the Board on the relationships between the Committees and the read across between them. All draft ToR were considered and agreed in the respective committee meeting with the exception of workforce, OD and Transformation which has not had a meeting in October. The terms of reference will continue to be kept under review during 2018/19.			
Recommendations: The Board are asked to <ul style="list-style-type: none"> • Review and ratify the terms of reference. 			

Strategic Risk Register - Yes	Performance KPIs year to date
Resource Implications (eg Financial, HR)	
Assurance Implications	
Patient and Public Involvement (PPI) Implications	
Equality Impact	
Information exempt from Disclosure	
Requirement for further review?	