

PUBLIC TRUST BOARD ACTION LOG

Trust Board date	Minute ref	Action agreed	Add to TB planner	Lead Director	Completion date	Date cleared
4 October 2016	660/16 & 662/16	Quality Report – it was agreed e-obs areas (improvements) and Pilgrim outliers (pressure ulcers) would be considered in more detail at the Quality Governance Committee.		Director of Nursing	1 November 2016	660/16 Complete 662/16 still outstanding
6 December 2016	877/16	Patient Experience - The Deputy Chief Nurse was asked whether any intelligence linked to Grantham and the emergency department could be highlighted. This would be reported to the Quality Governance Committee if issues were identified.		Director of Nursing	7 February 2017	Complete
6 December 2016	879/16	Patient Experience - The Board asked that the caring for carers project be considered at a future meeting so that the Board could see how this had impacted.		Director of Nursing	7 March 2017	
6 December 2016	898/16	Integrated Performance - Mrs Dunnett asked that at a future meeting the Board could review the internal elements of the waits and consider what was not working. Mr Staniland explained that a delayed transfer paper had been received at the FSID and QGC committee and the Vice Chair confirmed the Board needed to ensure that all sources linked up. The Chief Operating Officer agreed to share the paper with Mrs Dunnett		Chief Operating Officer	7 February 2017	
7 th February	038/17	Patient Experience – Mrs Dunnett requested		Deputy Chief	7 March 2017	

2017		assurance on the improvements being made to areas where complaints had been received		Nurse		
7 th February 2017	039/17	Patient Experience – More detail to be provided to the Quality Governance Committee regarding the arrangements for the Customer Care Training		Deputy Chief Nurse	28 February 2017	
7 th February 2017	066/17	Integrated Performance Report – Neurology Recovery Plan to be shared with Healthwatch		Chief Operating Officer	7 March 2017	
7 th February 2017	082/17	Nurse Staffing Monthly report- Updated report regarding wider Lincolnshire recruitment initiatives to be provided to the Workforce and OD Committee		Director of Nursing	31 March 2017	