

PUBLIC TRUST BOARD ACTION LOG

Trust Board date	Minute ref	Action agreed	Add to TB planner	Lead Director	Completion date	Date cleared
6 June 2017	513/17	QGC to seek assurance on cleaning standards across sites		Mrs Owston	27 June 2017	Deep dive agreed Complete
6 June 2017	538/17	Mitigating actions in relation to workforce risks to be reviewed in SRR		Dir of HR & OD	4 July 2017	To be considered by W&OD Committee Complete
4 July 2017	606/17	FSID Committee to review international recruitment process.		Mrs Ponder	31 October 2017	
1 August 2017	617/17	Outliers performance to be considered by FSID Committee		Mrs Ponder	30 September 2017	Agreed for October meeting.
1 August 2017	639/17	Board Development session in October to review corporate objectives and reflect on risk appetite		Dep Chief Executive	31 October 2017	Included in Board Dev schedule. Deferred due to session on FRP. Planned for Nov.
5 September 2017	663/17	Patient Experience Report in October to focus on the FFT for Paediatric Patients		Director of Nursing	3 October 2017	To go to QGC November

5 September 2017	693/17	Quality and Safety progress reports to include the previous months data to see if progress is being made		Director of Nursing	3 October 2017	Work ongoing.
5 September	724/17	The risks against the forecasted efficiencies to be included in the Finance and Operations performance report		Director of Finance	3 October 2017	Complete
5 September 2017	742/17	Review of capital programme priorities to take place to agree where the additional funding should be released to		Deputy CEO	3 October 2017	Still awaiting confirmation of additional funding.
3 October 2017	785/17	Microbiology cover mitigation for the short medium and long term to be provided to QGC.		Dir of Nursing	31 October 2017	
3 October 2017	793/17	The Board agreed that the Quality Governance Committee should consider a pathway review on medicine incidents.		Mrs Owston	31 October 2017	
3 October 2017	798/17	Assurances requested on the reporting of mental health deaths. The Trust had not recorded any grade 3 deaths. It was agreed that this would be reviewed.		Medical Director	31 October 2017	
3 October 2017	808/17	Assurance requested on the revalidation data which could not be provided by Human Resources. The Director of Human Resources agreed to investigate the issue.		Dir of HR	31 October 2017	
3 October 2017	809/17	Revalidation improvement plan to be monitored through the Workforce and OD Committee.		Mrs Truscott	Jan 2018	

