

<b>Report to:</b>	Trust Board
<b>Title of report:</b>	Audit Committee Report to Trust Board
<b>Date of meeting:</b>	11 July 2016
<b>Status:</b>	For Discussion
<b>Chairperson:</b>	Mr Geoff Hayward, Non Executive Director
<b>Author:</b>	Mrs Jayne Warner, Trust Secretary

<b>Purpose</b>	This report summarises the assurances received, approvals and decisions made by the Audit Committee.
<b>Background</b>	This committee meets at least quarterly and takes scheduled reports from the Trust Internal and External Audit Providers according to an established work programme.
<b>Business undertaken</b>	<p><b>External Audit</b> The External Auditors reported the completion of the audit of the Quality Account. The Committee were advised that the draft had been received late with omissions. The auditors repeated the recommendations from the previous year. The Committee agreed to raise these concerns again with the Quality Governance Committee and reiterate the need for better assurance.</p> <p><b>Internal Audit Progress with Plan</b> The Committee noted the position of the internal audit plan and reviewed 5 published reports. The Committee considered those reports with limited assurance and requested that these were shared with the relevant assurance committees for further consideration.</p> <p>Action being taken in response to recommendations was still an issue.</p> <p>Internal Audit highlighted that there were common themes which were emerging from a number of the reviews relating to data quality, effective use of IT and culture.</p> <p><b>Counter fraud</b> The Committee reviewed all ongoing fraud cases. The results of the NHS Protect Self Review Tool were considered. It was noted that overall fraud awareness in the Trust was improving.</p> <p>The 2016/17 fraud work plan was agreed.</p> <p><b>Waivers of Standing Orders/ SFI's</b> The Committee noted the report detailing all waivers agreed since the last meeting. It was noted that the number of these had started to rise. The Committee asked the Interim Director of Finance to continue to ensure that controls were tight and the need for waivers remained the exception.</p>

	<b>Terms of Reference</b> The Committee reviewed and agreed amendments to their terms of reference for onward submission to the Trust Board.
<b>Risks to refer to risk register</b>	None
<b>Key decisions taken</b>	None
<b>Issues to escalate to Board</b>	None
<b>Challenges and exceptions</b>	None identified
<b>Future exceptional items</b>	Open discussion in relation to cyber security.

**Attendance**

*Voting members*

Mr Geoff Hayward ( Chair)

Mrs Kate Truscott

*In attendance*

Mr John Barber, Interim Director of Finance and Corporate Affairs

Mr Simon Gascoigne, 360 Assurance

Mr Colin Hills, Assistant Director of Finance

Mr Mike Norman, KPMG

Mrs Jayne Warner, Trust Secretary