

Trust Board Meeting  
Held in Public Session  
on  
Tuesday 5 April 2016  
at 10.00am  
Boardroom, Lincoln County Hospital.

**AGENDA**

No.	Timing	Item	Led by	Action Required	Enclosure/ Verbal
1	10.00am	Apologies for absence			
		Declarations of Interest	All		
2	10.00am	Minutes of the meeting held on 1 March 2016 for accuracy	Chairman	To approve	Enclosure
3	10.05am	Matters arising from the previous meeting/Action Log	Chairman	To consider	Enclosure
4	10.10am	Chairman's Update	Chairman	To consider	Verbal
5	10.15am	Chief Executive's Update and Environmental Scan	Chief Executive	To consider	Verbal
6	10.20am	Patient Story			
		<b>Questions from members of the public</b>			
7		<b>Strategy</b>			
7.1	10.30am	Lincolnshire Health and Care Update	Chief Executive	To consider	Verbal
8		<b>Governance</b>			
8.1	10.40am	Portfolio Improvement Programme	Chief Executive	To consider	Enclosure
8.2	10.50am	Quality Report <ul style="list-style-type: none"> <li>• Safety</li> <li>• Effectiveness</li> <li>• Patient Experience</li> <li>• Mortality</li> </ul>	Medical Director/ Director of Nursing	To consider	Enclosure
8.3	11.00am	Nurse Staffing <ul style="list-style-type: none"> <li>• Monthly Staffing Report</li> </ul>	Director of Nursing	To consider	Enclosure
9		<b>Assurance</b>			
9.1	11.10am	Performance			

		1) Integrated Performance Report	Chief Operating Officer	To consider	Enclosure
		2) Finance Report	Interim Director of Finance and Corporate Affairs	To consider	Enclosure
		3) Human Resources	Director of Human Resources and Organisational Development	To consider	Enclosure
9.2	11.30am	Quality Governance Committee Assurance Report	Penny Owston/ Director of Nursing	To consider	Verbal
9.3	11.40am	Finance, Service Improvement and Delivery Committee Assurance Report	Chairman/ Interim Director of Finance and Corporate Affairs	To consider/ approve	Enclosure
9.4	11.50am	Workforce and Organisational Development Committee Assurance Report	Kate Truscott/Director of Human Resources and Organisational Development	To consider	Enclosure
9.5	12.00pm	Audit Committee	Geoff Hayward/ Interim Director of Finance and Corporate Affairs		
10	12.10pm	Items for Trust Board meeting 5 May 2016	All		
11	12.20pm	<b>Any Other Business</b>			
12		<b>Date, venue and time of next meeting and end of public meeting</b>			

The next meeting will be held on Tuesday 5 May 2016 in Committee Room 1, Pilgrim Hospital, Boston.

**PLEASE NOTE THAT ALL OF THE AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO LAST MINUTE CHANGE**

## **EXCLUSION OF THE PUBLIC**

In accordance with Standing Order 3:1 and Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960: To resolve that representatives of the press and other members of the public be excluded from this part of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

## **GLOSSARY OF TERMS**

To approve	An item of business that requires the Board to make a formal decision
To endorse	An item of business that requires the Board to endorse the actions taken by the Trust as a signatory to a multi-organisational decision
To ratify	An item of business where the Board is required to ratify the actions taken on behalf of the Board eg decisions taken by a Board Committee
To discuss	An item of business that requires discussion by the Board prior to agreement of a formal resolution or a general policy steer to the executive
To consider	A report containing a positional statement relating to the delivery of the organisation's functions for which the Board has a corporate responsibility but is not explicitly required to make a decision
For information/ to receive	An item of business that is of general interest but is not of significance to the Board's corporate or operational activities. These items will be included on the agenda but will not be for discussion