

<b>To:</b>	<b>Public Trust Board</b>
<b>From:</b>	Kevin Turner, Deputy Chief Executive
<b>Date:</b>	5 May 2016

<b>Title:</b>	<b>The final version of the Trusts annual plan for 2016/17</b>
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**Responsible Director:** Kevin Turner, Deputy Chief Executive

Author: Karen Sleigh, Head of Strategy

**Purpose of the Report:**

- The purpose of this report is to provide the Trust Board with a copy of the Trusts annual plan for 2016/17, which was submitted to the TDA on Monday 18<sup>th</sup> April, 2016.

**The Report is provided to the Board for:**

Decision		Discussion	✓
Assurance	✓	Information	✓

**Summary/Key Points:**

To provide the Trust Board with:

- The final version of the Trusts annual plan for 2016/17, which was submitted to the TDA on 18<sup>th</sup> April 2017.
- Assurance that the Annual Planning Steering Group has significantly improved the integrated business planning process's this year ensuring that it has been project managed and much more streamlined, and that there have been some key areas for improvement noted for next year, which would include:
  - Starting the planning process earlier in the year.
  - Build in more training and support time for Business Units.
  - Provide strategic, horizon scanning events for Business Units to improve early intelligence gathering.
  - Adjoining our business planning processes with key partners.

**Recommendations:**

- That the Trust Board note the submission of the annual plan
- That the Trust Board note and support the lessons learned through the 2016/17 planning process

**Strategic Risk Register**

The Annual Planning Steering Group have been directing and managing the delivery requirements for an Integrated Business Planning process, and monitoring the associated risks to the delivery of the Integrated Annual Operational Plan for 2016/17 and supporting returns for the Trust. This group is refreshing its strategic focus to include the

**Performance KPIs year to date**

The Integrated Annual Operational Plan sets out clear aims and objectives to be monitored through associated measures and outcomes to demonstrate robust delivery of the Trust's vision. These will be reflected in the Integrated Medium Term Plan being built up over a five year ambition for the Trust.

Integrated Medium Term Plan and its delivery.	
<p><b>Resource Implications (e.g. Financial, HR)</b></p> <p>The Trust has set up an Annual Planning Steering Group to programme manage the Integrated Business Planning approach applied this year from existing resources across multidisciplinary areas of Performance Improvement, Finance, Human Resources and Operational support. The groups Terms of Reference are being reshaped to ensure the development and delivery of the Integrated Medium Term Plan.</p>	
<p><b>Assurance Implications</b></p> <p>The Annual Planning Steering Group will be overseeing the delivery of the annual plan together with development and delivery of the Integrated Medium Term Plan, ensuring that national, regional and local strategic direction is aligned to the direction the Trust has outlined in the Integrated Annual Operational Plan 2016/17. The Trust will monitor the delivery of the aims and objectives set out in the Integrated Medium Term Plan as part of the Integrated Business Management approach to provide assurance to the Trust Board that key activities are delivering intended benefits and achieving set targets and outcomes to demonstrate delivery of the Trust's vision.</p>	
<p><b>Patient and Public Involvement (PPI) Implications</b></p> <p>The production of the Integrated Medium Term Plan will take into account consultation and engagement feedback from the Trust Board Development Sessions, Clinicians, Business Units and Locality Forums, together with bespoke strategic interdependency workshops to align our core strategies to the delivery of the vision set out in the Integrated Medium Term Plan, which will be aligned to the Sustainability Transformation Plan (STP).</p>	
<p><b>Equality Impact</b></p> <p>The inequality impacts should be identified throughout the development of the STP and will be referenced to the Integrated Medium Term Plan.</p>	
<p><b>Information exempt from Disclosure – Yes</b></p>	
<p><b>Requirement for further review? Yes</b></p>	