

Trust Board Meeting
Held in Public Session
on
Tuesday 2 February 2016
at 10.00am
Committee Room 1, Pilgrim Hospital, Boston

AGENDA

No.	Timing	Item	Led by	Action Required	Enclosure/ Verbal
1	10.00am	Apologies for absence			
		Declarations of Interest	All		
2	10.00am	Minutes of the meeting held on 1 December 2015 for accuracy	Chairman	To approve	Enclosure
3	10.05am	Matters arising from the previous meeting/Action Log	Chairman	To consider	Enclosure
4	10.10am	Chairman's Update	Chairman	To consider	Verbal
5	10.15am	Chief Executive's Update	Chief Executive	To consider	Verbal
		Questions from members of the public			
6		Quality and Patient Experience			
6.1	10.30am	Patient Story			
6.2	10.40am	Portfolio Improvement Programme	Chief Executive	To consider	Enclosure
6.3	10.50am	Quality Report <ul style="list-style-type: none"> • Safety • Effectiveness • Patient Experience • Mortality 	Medical Director/ Director of Nursing	To consider	Enclosure
6.4	11.00am	Nurse Staffing <ul style="list-style-type: none"> • Monthly Staffing Report November • Monthly Staffing Report December 	Director of Nursing	To consider	Enclosure
6.5	11.10am	Communications and Engagement Quarterly Report	Chief Executive	To consider	Enclosure
7		Strategic Items			
7.1	11.20am	Lincolnshire Health and Care Update	Chief Executive	To consider	Verbal

7.2	11.25am	TDA/Monitor letter re 2015/16 financial outturn and 2016/17 plan	Interim Director of Finance and Corporate Affairs	To consider	Enclosure
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8 Governance and Assurance

8.1	11.35am	Performance			
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		1) Integrated Performance Report	Chief Operating Officer	To consider	Enclosure
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		2) Finance Report	Interim Director of Finance and Corporate Affairs	To consider	Enclosure
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		3) Human Resources	Director of Human Resources and Organisational Development	To consider	Enclosure
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8.2	11.55am	Quality Governance Committee Assurance Report	Penny Owston/ Director of Nursing	To consider	Enclosure
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8.3	12.05pm	Finance, Performance and Investment Committee Assurance Report	Chairman/ Interim Director of Finance and Corporate Affairs	To consider/ approve	Enclosure
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8.4	12.10pm	Transformation Assurance Committee Assurance Report	Tim Staniland/ Deputy Chief Executive	To consider/ approve	Enclosure
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8.5	12.15pm	Workforce and OD Committee Assurance Report	Penny Owston/ Director of Human Resources and Organisational Development	To consider/ approve	Enclosure
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8.6	12.20pm	Audit Committee Assurance Report	Geoff Hayward/ Interim Director of Finance and Corporate Affairs	To consider/ approve	Enclosure
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9 Operational Issues

9.1	12.25pm	Trust Development Authority - Provider Management Regime	Chief Operating Operations	To approve	Enclosure
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9.2	12.30pm	Capital works to upgrade Lincoln Neonatal Unit	Director of Estates and Facilities	To approve	Enclosure
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- 10 12.40pm **Any Other Business**
- 11 **Date, venue and time of next meeting and end of public meeting**
- The next meeting will be held on Tuesday 1 March 2016 in Training Room 1, Grantham and District Hospital.

PLEASE NOTE THAT ALL OF THE AGENDA TIMES ARE APPROXIMATE AND SUBJECT TO LAST MINUTE CHANGE

EXCLUSION OF THE PUBLIC

In accordance with Standing Order 3:1 and Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960: To resolve that representatives of the press and other members of the public be excluded from this part of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

GLOSSARY OF TERMS

To approve	An item of business that requires the Board to make a formal decision
To endorse	An item of business that requires the Board to endorse the actions taken by the Trust as a signatory to a multi-organisational decision
To ratify	An item of business where the Board is required to ratify the actions taken on behalf of the Board eg decisions taken by a Board Committee
To discuss	An item of business that requires discussion by the Board prior to agreement of a formal resolution or a general policy steer to the executive
To consider	A report containing a positional statement relating to the delivery of the organisation's functions for which the Board has a corporate responsibility but is not explicitly required to make a decision
For information/ to receive	An item of business that is of general interest but is not of significance to the Board's corporate or operational activities. These items will be included on the agenda but will not be for discussion