

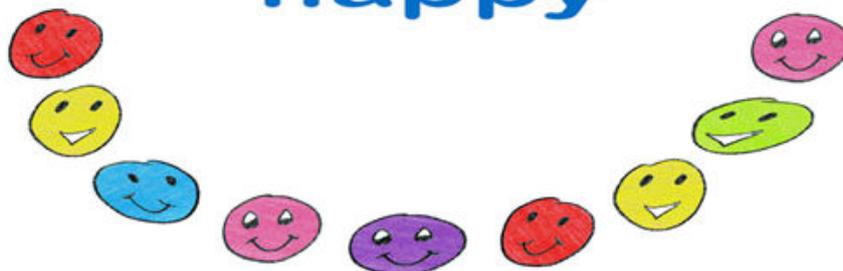


United Lincolnshire Hospitals NHS Trust Charitable Funds Annual Report And Accounts

For the year ended 31 March 2015



Help us to
make people
happy



Registered Charity Number 1058065

Caring for You

United Lincolnshire Hospitals 
NHS Trust

Contents

General information	3
Chairman's report	6
Financial review	10
Administrative details	12
Financial accounts	15
Donations, Legacies and Gift Aid	29

General Information

Foreword

The accounts for the year ended 31 March 2015 have been prepared in accordance with a direction given by the Charities Commissioners in accordance with the 2011 Charities Act.

The Annual Report and Accounts for the year ended 31 March 2015 have been prepared by the Trustees in accordance with the requirements of the Charities Act 2011, the Charities (Accounts and Reports) Regulations 1995 and include all the separately established funds within United Lincolnshire Hospitals NHS Trust Charity Fund.

The Annual Report and Accounts are prepared with the intention of informing the reader about the charity, in particular its financial activities, consistent with the Annual Accounts prepared from the records maintained.

Terms of Reference and structure of the charity

Our charity, Registered Charity Number 1058065 entered on the Central Register of Charities on 17 August 1996, holds 270 active individual funds covering a number of specialist areas six clinical sites, situated in Lincoln, Boston, Louth, Grantham, Skegness and Spalding.

The charity, which is constituted by Deed of Trust, makes all expenditure in accordance with its objectives, which are defined in its governing document as follows:

"The Trustees shall hold the trust fund upon trust to apply the income, and at their discretion, so far as may be possible, the capital, for any charitable purpose or purposes relating to the National Health Service."

The income of the charity arises from voluntary sources, including donations and legacies, fundraising events and investment income. These funds are applied, within the charity's objectives, to a wide range of activities aimed at enhancing services provided within our NHS Trust for the welfare of patients and staff, research and general charitable hospital purposes.

Governance and management

United Lincolnshire Hospitals NHS Trust Charitable Funds are managed by the voting members of the Trust Board in their role as Corporate Trustee. The Trust Board comprises the chairman, non-executive and executive directors. Non-executive members of the Trust Board are appointed by the Trust Development Authority, and executive members of the Board are recruited by the NHS Trust Board. Members are governed by approved standing orders and standing financial instructions, based on the Department of Health template.

The accounting records and day-to-day administration of the funds are handled by the Charitable Funds section under the supervision of Charitable Funds Accountant Adrian Graves, within our Finance Department.

Trustee

The charity has a corporate trustee: United Lincolnshire Hospitals NHS Trust, Trust Headquarters, Lincoln County Hospital, Greetwell Road, Lincoln, LN2 4AX. Members of the Trust Board and Charitable Funds Committee are not individual trustees under Charity Law, but act as agents on behalf of the Corporate Trustee.

The members of the NHS Trust Board who served during the financial year are noted on pages 12.

Risk management

The most significant risk to which the charity is exposed is that of possible losses arising from falls in the value of investments and the level of reserves affected by such losses. The charity's main policy areas with regard to management and minimisation of risk are set out below.

Reserves policy

The Trustee seeks to ensure that the funds are spent at the time of receipt in order to ensure that the staff and patients present at the time of the donation receive the benefit of it. The Trustee does not in general encourage the retention of income unless for a specific project or planned future expenditure.

The Trustee will however implement controls to ensure that cash reserves are as a minimum equal to the level of current commitments at all times.

In order to maximise the returns, investments may be made in market linked non cash assets. The valuation of these will vary over the term of the investment in line with short term fluctuations in the market.

At the end of each accounting period a valuation is made which will indicate a gain or loss over the period.

In principle, gains will be distributed to individual charitable funds in proportion to their average balance over the period.

Losses will similarly be shared between funds in proportion to the average balance over the period.

In order to minimise the effect on individual unrestricted funds in loss making periods, the charity should endeavour to keep a minimum 'Unrealised Gains' reserve of £200,000.

Any losses then made will first be offset against this reserve before apportioning any remaining balance between individual funds.

The first call on any gains made in an accounting period must be to ensure the 'Unrealised Gains' reserve balance is increased if necessary to £200,000.

At times of cash surplus and buoyant stock market conditions this policy may be suspended with the agreement of the Director of Finance in his capacity as a trustee of the charity.

Investment policy

- Risk profile – low
- Restrictions – investments not to be made directly in alcohol, tobacco or defence companies
- Growth – The intention should be to ensure that over the medium to long term income and capital growth should at least match inflation.

Given this view, the Trustees seek to hold an appropriate level of investments split between equities and short term cash equivalent investments.

The Trustees authorise their investment managers to manage movements between long term investments and cash equivalents to ensure compliance with this policy.

Spending authority

Authority to commit expenditure is formally delegated through the Charitable Funds Committee. Approval of individual purchases in excess of £10,000 must be supported by a detailed case of need and any over £30,000 have to have the approval of the Charitable Funds Committee.

Financial information

The Charitable Funds Committee receives income and expenditure reports together with the latest Statement of Financial Activities and Balance Sheet on a regular basis in order to review the charity's performance and to detect trends as part of the risk management process.

Objects and vision

United Lincolnshire Hospitals NHS Trust's main charity fund has NHS-wide objectives, defined as follows:

"The trustees shall hold the funds upon trust to apply the income and, at their discretion, so far as may be permissible, the capital, for any charitable purpose or purposes relating to the National Health Service – referred to as 'the objects'".

The Trust defines its own vision as:

To deliver the highest quality care locally

By Order of the Trustee

Signed

Trustee: [Ron Buchanan](#)

Date: 15 December 2015

Trustee: [Peter Hollinshead](#)

Date: 15 December 2015

Chairman's report

On behalf of all the patients and staff at United Lincolnshire Hospitals NHS Trust, I would like to thank all our donors for their generous support over the past year. Donations and fundraising contributed £425,000 to our charitable funds and legacies realised a further £337,000.

The funds received continued to support a wide range of health-related activities benefiting both patients and staff. In general they are used to purchase the very varied additional goods and services that the NHS is unable to provide from its' own budget, such as much needed medical equipment. In total £751,000 was spent through Charitable Funds during 2014/15. Some of the major areas supported are detailed within this report.

Many of our fundraisers are very loyal and raise money year after year, often having great fun in the process. Although we are delighted to receive large donations, we are grateful for all donations, however small. It is often the constant supply of small donations that enables us to make a difference. Patients and their families see at first hand what is needed to improve the patient experience, and so make a donation accordingly. We always make sure that our donors' wishes are followed. I would like to say a big thank you to all of you.

Making a difference – achievements in 2014/15

Charitable donations make a significant difference to the lives of patients and staff. Advances in technology mean that new diagnostic and treatment procedures are available every year. Charitable donations help to buy state-of-the-art equipment and help training in the latest techniques. Patients are at the centre of everything that happens in our hospitals, so improving our patient environment is a valuable use of donations. This can range from new curtains for a ward or more comfortable chairs in a waiting area to refurbishment of whole areas. Where specific wishes of donors have been expressed, these have been followed. In 2014/15 £676,000 was spent on equipment, research, training courses and other benefits for staff and patients. The largest projects which have benefited from donations in 2014/15 are:

- **Redesign of the Pilgrim Children's Ward**

The redesign of the ward has been funded through donations from local businesses and groups including the Spalding Model Railway Club and the 5th Boston Scouts, who raised money by cycling from Boston to Lincoln.

The underwater themed mural is being created by local painter Bryan Tatt who specialises in creating playground murals for schools and nurseries in the Lincolnshire area.



- **Profiling Beds for Lincoln County Hospital £9,000**

These were purchased for Lincoln Hospital Critical Care Unit to upgrade older beds. They will improve patient comfort and safety, making it possible for them to adjust their own beds and in doing so improve the length of stay. They will also make manual handling a lot easier for staff.



Examples of the Profiling Beds

- **Patient monitors for Children’s Ward at Lincoln County Hospital**

The Children’s Ward at Lincoln County Hospital have purchased 6 patient monitors which cost nearly £12,000. These will be used to monitor patients and enable early detection of any changes in their health. These were purchased from funds made up of numerous donations made to the Children’s Wards.



Carol Gannon, Ward Sister and Vanessa Graham, Staff Nurse with 2 of the new patient monitors.

- **Grantham family donate equipment to Children’s hub to help preserve dignity in death**

The Fardell family from Grantham have donated £5,000 to the children’s hub at Grantham and District hospital to purchase a cooling mat to be used by families with terminally ill children who would like their children to remain at home around the time of death.



Steve Huggins, Flexmort, Angie Paulger and Eleanor Sherwin, healthcare support workers, Michelle and Dean Fardell and Julia O'Dwyer, Palliative Care Coordinator, Grantham and District hospital.

Long service awards

Charitable funds are also used to honour staff who have given loyal and dedicated service to patients within Lincolnshire Hospitals. Celebrations have been held at Boston and Grantham to present awards and to say thank you to staff that have completed over 25, 35 and 45 years’ continuous service in the NHS.



Boston



Lincoln



Grantham

In addition to these areas there have been in excess of 500 other purchases which have assisted in the improvement of patient services.

The Friends of Lincoln, Louth, Grantham and Pilgrim hospitals are independent organisations that play a major role in the Trust's charity work. Details of their work can be found in their individual annual reports. Generous donations that have been made to the Trust during 2014/15 include:

Site	Examples of donations	Cost (£)
Grantham	Glidescope Laryngoscope	7,000
Lincoln	X-Ray Test Equipment	7,000
Louth	Sentinel Lymph Node Probe	14,900

DOCATEF (for The Royle Eye Department) and Lincoln Babies (for the special care baby units) are well known locally for their generosity in fundraising on behalf of the Trust.

Our volunteers and supporters are a real asset to staff and patients and I would once again like to thank them for their enthusiasm and commitment. I would also like to encourage you all to continue to support our charitable funds in the knowledge that every donation helps towards improving the healthcare and experience of patients at each of the Trust sites.

If you would like any advice on how to support our charitable funds, please contact our Charities Team on Lincoln (01522) 573433.

Thank you for your continued support.

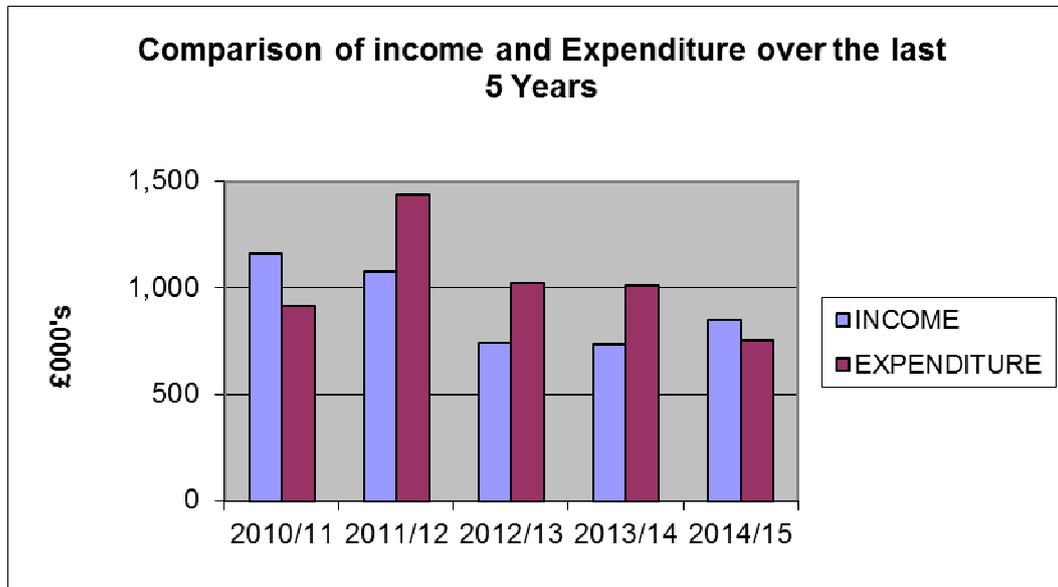
Ron Buchanan

Chairman

Financial review

A full set of the accounts of United Lincolnshire Hospitals NHS Trust Charitable Funds is presented on pages 18 to 31.

The chart below shows the comparison of the charity's income and expenditure over the last five years.



Income in 2014/15 was £849,000, an increase of £112,000 on the previous year.

The table below compares income by source for the last two years. The increase in income from 2013/14 is mainly due to an increase in income from Donations and Legacies.

Source	2014/15 (£000's)	2013/14 (£000's)
Donations	416	373
Legacies	337	293
Investment income	87	65
Fundraising	9	6
Total	849	737

Expenditure has been in line with the objectives of the charity and the wishes of donors. Total expenditure including support costs decreased by 26% compared to 2013/14 and is summarised in the following table:

	2014/15 (£000's)	2013/14 (£000's)
Patients' welfare and amenities	33	47
Staff benefits	131	124
Research and development	55	93
Administration costs	69	68
Other expenditure, principally equipment for the benefit and better care of patients	463	680
Total	751	1,012

Administration is essential to ensure that the charity is professionally managed. These costs represent less than 2.6% of the total fund balances at 31 March 2015.

The Trustees have an approved investment policy, the aims of which are set out within this report. Adherence to the policy ensures sufficient funds are available for expenditure throughout the year, but allows low-risk, ethical investments structured for capital growth and interest.

The following table shows the distribution of cash holdings and investments at 31 March 2015.

	Value (£000's)	Proportion (%)
CCLA High Interest Deposit Account	218	7
CCLA Charities Ethical Fund	2,515	84
O.P.G. Current Account	253	9
Total	2,986	100

During the financial year 2014/15, legacies were received totalling £337,000. The highest valued ones are shown in the table below.

Purpose	Amount (£000's)
For Pilgrim Hospital	37
For Pilgrim Hospital	28
For Lincoln County Hospital	54
For Lincoln County Hospital	43
For Grantham Hospital	44
For Louth Hospital	10

Signed: [Peter Hollinshead](#)

Interim Director of Finance and Corporate Affairs

Date: 15 December 2015

Administrative details

Election of Trustees

The Chairman and the Non-executive members of the Trust Board are appointed through the Trust Development Authority. New Trustees are given financial information, advice and training in order to understand their duties. Voting and non-voting members of the Trust Board in 2014/15 are listed below.

Board of Directors

Non- Executive Directors

Ron Buchanan - Chairman

Penny Owston

Geoffrey Hayward

Tim Staniland

Dr Paul Grassby

Kate Truscott

Professor Steve Barnett

Nick Muntz (Non-Voting Member, left August 2014)

Keith Darwin (Non-Voting Member)

Executive Directors

Jane Lewington, Chief Executive

Kevin Turner, Deputy Chief Executive/ Director of Performance and Improvement

Suneil Kapadia, Medical Director

David Pratt, Director of Finance & Corporate Affairs

Pauline Pratt, Acting Chief Nurse

Paul Boocock, Director of Estates and Facilities (Non-Voting Member)

Ian Warren, Director of Human Resources and Organisational Development (Non-Voting Member)

Michelle Rhodes, Director of Operations (Non-Voting Member)

Mark Brassington, Acting Director of Performance Improvement (Non-Voting Member from November 2014)

Charitable Funds Sub Committee

Designation

Name

Chairman

Ron Buchanan, Chairman

Member

Kate Truscott, Non-Executive Director

Member

David Pratt, Director of Finance & Corporate Affairs

Member

Penny Owston, Non-Executive Director

Responsibility is delegated for the ongoing daily administration of the charity to the Treasury, Income and Charitable Funds Manager, Adrian Graves.

Charity administrative detail

Registered number: Registration with the Charity Commission under number 1058065

Registered address: United Lincolnshire Hospitals NHS Trust Charitable Funds,
Lincoln County Hospital, Greetwell Road, Lincoln, LN2 5QY

Charity bankers: Bank of England, Threadneedle St, London, EC2R 8AH
Barclays Bank plc, City Office Park, Tritton Road, Lincoln, LN6 7YY

Charity auditors: KPMG, St Nicholas House, 31 Park Row, Nottingham, NG1 6FQ

Charity solicitors: Beachcroft Wansboroughs, 241 Glossop Road, Sheffield, S10 2GZ

Investment managers: CCLA Investment Management Ltd, 80 Cheapside, London,
EC2V 6DZ

Organisational structure

The United Lincolnshire Hospitals NHS Trust Board is the Corporate Trustee. The management of the charity is devolved to the Charitable Funds Sub Committee, and to individual fund managers under a Scheme of Delegation approved by the Trustee. The Sub Committee is comprised of the Finance Director and three non-executive directors. Income and expenditure is managed locally by the officers of the Trust and items over £1,000 are regularly reported to the Trustee. The Trustee decides upon priorities for the types of expenditure that they will permit and the areas of focus for fundraising activities. The charity is subject to reviews by internal and external audit and their guidelines are followed. Funds are not permitted to become overdrawn and all expenditure must be appropriately authorised in accordance with the agreed scheme of delegation.

Related parties

The charitable fund has made revenue and capital payments to United Lincolnshire Hospitals NHS Trust. All expenditure was in accordance with the wishes of the respective donors. There were no other related party transactions that require disclosure.

Grant making policy

The Trustees aim to follow donors' wishes for all donations to charitable funds. If conditions applied to a donation are too onerous then the donation should not be accepted. Within the limits set by the donor, the following main headings have been identified by the Trustees as priorities for the charity in its attempts to realise the benefits of improved healthcare in Lincolnshire:

- Improving the patient environment
- Clinical equipment
- Staff training and benefits
- Research and new clinical developments.

The Trustee does not wish to use charitable donations for core services which in normal circumstances would be funded through normal commissioning routes.

Plans for the future

Mindful of the many changes initiated by the NHS nationally, the future direction of the charity will be shaped by the reconfiguration of services and the plans for redesigning patient care to meet needs of the future. The charity is committed to reviewing its priorities for each area annually.

Specific appeals will continue to be supported, while the range of successful education and training courses that have been supported by Charitable Funds will continue to grow, providing additional specialist training for staff, allowing them to reach their career potential and be the very best that they can be.

NATIONAL HEALTH SERVICE

NHS TRUST

**FUNDS HELD ON TRUST
ANNUAL ACCOUNTS 2014-15**

The accounts of the Funds Held on Trust by the United Lincolnshire Charitable Funds NHS Trust.

Foreword

These accounts have been prepared by the Trustees in accordance with the requirements of the Charities Act 2011, the Charities (Accounts and Reports) Regulations 1995 (as modified by section 5 and the Schedule to the Order) and the Charities SORP (2005).

Statutory Background

The Trustees have been appointed under section 11 of the NHS and Community Care Act 1990.

The United Lincolnshire Hospitals NHS Trust Charitable Funds held on Trust are registered with the Charity Commission and include funds in respect of the United Lincolnshire Hospitals.

Main purpose of the Funds held on Trust

The main purpose of the Charitable Funds held on Trust is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by the United Lincolnshire Hospitals NHS Trust.

Statement of Trustees' responsibilities in respect of the Trustees' annual report and the financial statements

Under the Trust deed of the charity and charity law, the trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the excess of expenditure over income for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are required to act in accordance with the trust deed [and the rules] of the charity, within the framework of trust law. They are responsible for keeping proper accounting records, sufficient to at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustees to ensure that, where any statements of accounts are prepared by them under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the financial and other information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Trustees confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts. The financial statements set out on pages 18 to 28 have been compiled from and are in accordance with the financial records maintained

By Order of the Trustees

Signed:

Ron Buchanan

..... Date :
Chairman

Peter Hollinshead

..... Date :
Interim Director of Finance and Corporate Affairs

Independent auditor's report to the Trustees of United Lincolnshire Hospitals NHS Trust Charitable Funds 2014/15

We have audited the financial statements of United Lincolnshire Hospitals NHS Trust charitable funds for the year ended 31 March 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable by law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

This report is made solely to the Charity's Trustees as a body, in accordance with section 144 of the Charities Act 2011 (or its predecessors) and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities set out on page 16 the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 (or its predecessors) and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit, and express an opinion on, the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at www.frc.org.uk/auditscopeukprivate.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2015 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with UK Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the requirements of the Charities Act 2011.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the Charity has not kept sufficient accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Tony Crawley

Tony Crawley for and on behalf of KPMG LLP, Statutory Auditor

Chartered Accountants
St Nicholas House
31 Park Row
Nottingham
NG1 6FQ

KPMG LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of Financial Activities for the year to 31 March 2015

	Note	Unrestricted Funds to 31-03-15 £	Restricted Funds to 31-03-15 £	Total for the year to 31-03-15 £	Total for the year to 31-03-14 £
Incoming resources					
<i>Incoming resources from generated funds:</i>					
Voluntary Income:					
Donations		336,876	79,418	416,294	372,711
Legacies		353	336,382	336,735	292,802
Total voluntary income	3	337,229	415,800	753,029	665,513
Fundraising events		8,960		8,960	5,645
Investment income	12	48,077	38,614	86,691	65,566
Total incoming resources		394,266	454,414	848,680	736,724
Resources expended					
Costs of generating funds		(6,385)		(6,385)	(3,001)
		(6,385)	0	(6,385)	(3,001)
Sub total: Net incoming resources available for charitable application		387,881	454,414	842,295	733,723
<i>Charitable activities:</i>					
Contribution to NHS expenditure		92,372	98,887	191,259	305,315
Equipment purchased		103,147	215,827	318,974	420,349
Patients welfare and amenities		18,547	14,012	32,559	47,189
Research and development		50,315	4,616	54,931	92,527
Staff welfare training and amenities		69,554	61,964	131,518	124,214
Journals, Books and Subscriptions		2,193	0	2,193	2,895
Grants and Donations to other NHS Bodies		0	0	0	0
Sub total: Direct charitable expenditure	5	336,128	395,306	731,434	992,489
Governance costs	4	6,138	7,347	13,485	16,792
Total resources expended		342,266	402,653	744,919	1,009,281
Sub total: Net incoming resources before transfers and other recognised gains and losses		45,615	51,761	97,376	(275,558)
Other recognised gains and losses:					
Realised and unrealised gains/(losses)	10	110,302	94,771	205,073	19,165
Transfers between funds		(271)	271	0	0
Net movement in funds		155,646	146,803	302,449	(256,393)
Reconciliation of funds					
Total funds brought forward		1,504,356	1,156,429	2,660,785	2,917,178
Total funds carried forward		1,660,002	1,303,232	2,963,234	2,660,785

Balance Sheet as at 31 March 2015

	Note	Unrestricted to 31-03-15 £	Restricted to 31-03-15 £	Total for the year to 31-03-15 £	Total for the year to 31-03-14 £
Fixed Assets					
Investments	10	1,371,786	1,143,125	2,514,911	1,809,838
Total Fixed Assets		1,371,786	1,143,125	2,514,911	1,809,838
Current Assets					
Stocks	15	14,493	0	14,493	6,623
Debtors	13	115,863	1	115,864	91,315
Short term investments and deposits		167,306	50,899	218,205	718,204
Cash at bank and in hand		38,211	214,682	252,893	291,673
Total Current Assets		335,873	265,582	601,455	1,107,815
Creditors: Amounts falling due within one year	14	47,657	105,475	153,132	256,868
Net Current Assets/(Liabilities)		288,216	160,107	448,323	850,947
Total Assets less Current Liabilities		1,660,002	1,303,232	2,963,234	2,660,785
Total Net Assets		1,660,002	1,303,232	2,963,234	2,660,785
Funds of the Charity					
Income Funds:					
Restricted			1,303,232	1,303,232	1,156,429
Unrestricted		1,660,002		1,660,002	1,504,356
Total Funds		1,660,002	1,303,232	2,963,234	2,660,785

Signed:

[Ron Buchanan](#)

..... Date :
Chairman

[Peter Hollinshead](#)

..... Date :
Interim Director of Finance and Corporate Affairs

Notes to the Accounts

1 Accounting Policies

(A) Basis of preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice by Charities (SORP 2005) issued in March 2005 and applicable UK Accounting Standards and the Charities Act 2011.

(B) Fund structure

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose or an expendable endowment where the gift provides for the funds to be invested to produce income and the Trustees have the power to spend the capital.

Those funds which are neither endowment nor restricted income funds, are unrestricted income funds which are sub-analysed between designated funds where the donor has made known their Non-binding wishes or where the trustees, at their discretion, have created a specific fund for a specific purpose, and wholly unrestricted funds which are wholly at the Trustees' unfettered discretion.

The charity has no expendable endowments.

The major funds held in each of these categories are disclosed in note 11.

(C) Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(D) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is reasonably certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been filled.

There are no legacies which have been notified but not recognised as incoming resources.

(E) Resources expended and irrecoverable VAT

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. A liability is recognised where the charity is under a constructive obligation to make a transfer of value to a third party as a result of past transactions or events. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

(F) Allocation of overhead and support costs

Overhead and support costs have been allocated between Charitable Activities and Governance Costs. Once any specific allocation and/ or apportionment of overhead and support costs has been made to restricted income funds, the balance is allocated and/ or apportioned between Governance Costs and Charitable Activities in proportion to total spend. For each charitable activity the direct costs in note 5 are added to the allocation of overhead and support costs shown in note 4.

(G) Cost of generating funds

The cost of generating funds includes the staging of the Multiple Sclerosis and Ruston Ward Charity Balls.

(H) Charitable activities

Costs of charitable activities comprise all costs identified as wholly or mainly incurred in the pursuit of the charitable objects of the charity. These costs which are direct costs together with an apportionment of overhead and support costs as shown in note 5.

(I) Governance costs

Governance costs comprise all costs identifiable as wholly or mainly attributable to ensuring the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit together with an apportionment of overhead and support costs.

(J) Fixed asset investments

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

(K) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and price paid at date of purchase: this will include gains/losses shown previously as unrealised that have now been realised. Unrealised gains and losses are calculated as the difference between market value at the year end and opening market value (or date of purchase if later).

(L) Pensions

The charity does not directly employ staff. The management charge in the Statement of Financial Activity includes the cost of employer pension contributions to the NHS and other schemes.

2 Related party transactions

The United Lincolnshire Hospitals NHS Trust is the sole beneficiary of the charity. The charity has made a number of grants to support and improve the services provided by the United Lincolnshire Hospitals NHS Trust. The total expenditure amounted to £734,434 (2013/14 £992,489) as detailed in note 5. During the year none of the Trustees or members of the key management staff or parties related to them were beneficiaries of the charity.

Neither the Corporate Trustee nor any member of the NHS Trust Board has received honoraria, emoluments or expenses in the year and the Trustee has not purchased trustee indemnity insurance.

3 Analysis of Voluntary Income	Unrestricted	Restricted	Total for the	Total for the year
	to 31-03-15	to 31-03-15	to 31-03-15	to 31-03-14
	£	£	£	£
Contribution to NHS Expenditure	312,200	415,732	727,932	554,550
Equipment Purchase	207	0	207	1,159
Patients Welfare and Amenities	4,754	68	4,822	4,955
Research and Development	16,980	0	16,980	98,752
Staff Welfare, Training and Amenities	3,088	0	3,088	6,097
	337,229	415,800	753,029	665,513

4 Analysis of support and overheads	Total for the	Allocated to	Allocated to	Residual for
	year to 31-03-15	restricted	Governance	Apportionment
	£	Funds	£	£
		£		
Bank Charges	483	0	0	483
Salaries and related costs	64,600	0	9,525	55,075
Staff training	0	0	0	0
External audit	3,960	0	3,960	0
	69,043	0	13,485	55,558

Salaries and related costs include £56,100 for salary costs of employees of the host organisation United Lincolnshire Hospitals NHS Trust. This includes the salary costs of the Charitable Fund Accountant (£20,102) and Charitable Fund Assistants (£15,521). Other costs all related to the general administration.

5 Analysis of Charitable Expenditure

	Grant Making	Support Costs	Total for the
	Activity		Year to 31-03-15
	£	£	£
Contribution to NHS Expenditure	176,659	14,600	191,259
Equipment purchased	295,447	23,527	318,974
Patients Welfare and amenities	30,028	2,531	32,559
Research and Development	50,354	4,577	54,931
Staff Welfare Training and Amenities	121,381	10,137	131,518
Journals, Books and Subscriptions	2,007	186	2,193
Total Resources Expended	675,876	55,558	731,434

6 Analysis of Grants

The Charity made grants in support of United Lincolnshire Hospitals NHS Trust for a range of charitable activities. The charity does not make grants to individuals. The total cost of making grants is disclosed on page 4, the Statement of Financial Activities. All grants are made to United Lincolnshire Hospitals NHS Trust. The Corporate Trustee operates a scheme of delegation, through which all grant funded activity is managed by fund holders responsible for the day to day disbursements of their projects, in accordance with the directions set out by the Trustees in the charity objects and procedures.

7 Transfers between funds

There was a transfer of £271 from the Un-Restricted to the Restricted Funds. This was due to dormant funds in Un-Restricted Funds being transferred to Funds that are Restricted Funds. This is to reduce the number of funds.

8 Staffing

The charity does not directly employ staff.

9 Auditors remuneration

Auditors remuneration of £3,960 related solely to the audit and no additional work was undertaken (2013-14 £3,960).

10 Fixed Asset Investments held in UK

	Units held At 31-03-15	As at 31-03-15 £	As at 31-03-14 £
Movement in fixed asset investment			
<i>CCLA COIF Income Units</i>			
Market value at 31 March 2014		1,318,768	1,290,673
Net gain/(loss) on revaluation		8,192	28,095
Sales in year		(1,326,960)	
Market value at 31 March 2015	0	<u>0</u>	<u>1,318,768</u>
<i>CCLA COIF Ethical Fund</i>			
Market value at 31 March 2014		491,070	500,000
Additions in year		1,826,960	
Net gain/(loss) on revaluation		196,881	(8,930)
Market value at 31 March 2015	1,283,445.32	<u>2,514,911</u>	<u>491,070</u>
Assets held in Common Investment Funds			
<i>Fixed and Current Assets</i>			
Investments listed on Stock Exchange or Common Investment Fund		2,514,911	1,809,838
Cash held as part of the investment portfolio		218,205	718,204
Total market value of fixed asset investments		<u>2,733,116</u>	<u>2,528,042</u>

11 Analysis of Charitable Funds by Structure

The Charity receives numerous donations throughout the year some of which have restrictions put on them by the donor, predominantly in the form of Legacies or specific legal caveats. Where this is the case these incoming resources are placed in appropriate restricted funds. Each of these restricted funds have been assessed at the year end as having sufficient resources to enable the donor's wishes to be carried out.

a) Restricted Funds

Analysis of material restricted funds

Fund Name	Purpose	Fund Bfwd	Incoming	Cost of	Resources	Transfers	Gains	Fund Cfwd
		31-03-14	resources	Generating	expended		and	31-03-15
		£	£	Funds	£	£	Losses	£
Boston Cancer and Leukaemia	For the Research into the causes of Cancer and Leukaemia	49,069	1,285	0	(1,312)	0	2,788	51,831
Breast Care (Restricted)	For the benefit of patients and staff on the Breast Care Unit	0	73,188	0	(1,595)	0	4,468	76,061
Cancer Research (Roman Kopyt Deceased)	General Cancer Research	43,283	1,189	0	(5,356)	0	2,956	42,071
Cancer Treatment at Pilgrim	For the benefit of patients receiving treatment for cancer at Pilgrim Hospital	1,799	88,497	0	(1,326)	0	3,720	92,691
Cholecystectomy Equipment fund	For the purchase of Cholecystectomy equipment at Pilgrim Hospital	8,712	263	0	(235)	0	653	9,393
Clayton Ward (Previously Shuttleworth)	For the benefit of patients and staff on the Clayton Ward	8,497	444	0	(3,199)	0	593	6,335
Coronary Care Restricted	For the benefit of patients and staff on the Coronary Care Unit	21,940	626	0	(2,742)	0	1,555	21,378
Digby Ward Restricted	For the benefit of patients and staff on the Digby Ward	10,832	3,162	0	(1,865)	0	833	12,962
George Major Legacy	For patients comfort on mentally alert adult wards	8,960	270	0	(242)	0	670	9,658
Grantham General Purpose	For the benefit of patients and staff of Grantham Hospital	5,804	50,406	0	(38,862)	0	1,572	18,921
Greetwell Ward Restricted	For the benefit of patients and staff on the Greetwell Ward	13,731	1,086	0	(5,140)	0	859	10,537
Intensive Care Unit Restricted	For the benefit of patients and staff in the Intensive Care Unit Lincoln County Hospital	42,249	20,949	0	(4,631)	0	4,021	62,588
Intensive Care Unit Restricted	For the benefit of patients and staff in the Intensive Care Unit Pilgrim Hospital	55,929	1,276	0	(34,048)	0	3,170	26,327
Johnson Ward - Restricted	For the benefit of patients and staff on the Johnson Ward	88,273	2,810	0	(14,116)	0	6,238	83,205
LAARA	The improvement of clinical management of patients suffering from Asthma and Allergies	31,336	567	0	(1,225)	0	1,220	31,898
Lincoln Restricted General Purpose	For the benefit of patients and staff of Lincoln County Hospital	14,022	108,280	0	(49,777)	0	3,987	76,512
Lincoln Rheumatology and Arthritis Unit	Any charitable purpose for the benefit of the Rheumatology and Arthritis Unit at Lincoln County Hospital	235,372	7,637	0	(80,800)	0	17,450	179,660
Lincoln Ward	For the benefit of the Children's Ward	31,416	854	0	(12,969)	0	2,122	21,423
Louth CT Scanner	Provision of C T Scanner equipment for patients at Louth County Hospital	18,431	10,581	0	(518)	0	1,443	29,937
Louth Restricted General Purpose	For the benefit of patients and staff of Louth County Hospital	7,302	219	0	(4,862)	0	369	3,029
Pain Relief (Dr Batchelor) Restricted	For the benefit of patients and staff in the Pain Relief Dept.	15,201	439	0	(1,787)	0	1,091	14,944
PATCH	For the provision of parent accommodation at Lincoln County Hospital	62,189	2,196	0	(1,664)	0	4,845	67,566
Pilgrim Cardiac Equipment	For the purchase of Cardiac equipment at Pilgrim Hospital	42,587	1,286	0	(1,139)	0	3,196	45,930
Pilgrim Health General Purpose Restricted	For the benefit of patients and staff of Pilgrim Hospital	109,516	52,229	0	(100,020)	0	7,861	69,586
Pilgrim urological Fund	For the benefit of patients and staff in the Urology Department	15,696	474	0	(421)	0	1,177	16,926
Rainforest & Safari Childrens Wards	For the benefit of patients and staff on the Rainforest & Safari Wards	6,036	3,962	0	(4,595)	0	558	5,962
Ronald Baker Dec'd - Cardiology Fund	For the benefit of patients and staff in the Cardiology Dept.	69,664	2,933	0	(13,270)	0	4,803	64,130
Ronald Baker Dec'd - Urology Fund	For the benefit of patients and staff in the Urology Dept.	50,291	1,521	0	(1,346)	0	3,780	54,246
SEAU (Legacy)	For the benefit of patients and staff on the SEAU	21,633	865	0	(2,530)	245	1,589	21,803
Vascular Surgery, Research and Education	For Research and Education in the Vascular Surgery Dept.	12,204	370	0	(324)	0	919	13,169
Ward 2 (Previously Ward 5) Restricted	For the benefit of patients and staff on Ward 2	21,940	640	0	(3,444)	0	1,589	20,725
Ward 5A Restricted	For the benefit of patients and staff on Ward 5A	0	5,014	0	(14)	0	34	5,034
Ward 7A Restricted	For the benefit of patients and staff on Ward 7A	0	7,340	0	(97)	0	275	7,518
Other ULH Restricted Funds	For the benefit of patients and staff of United Lincolnshire Hospitals	32,515	1,558	0	(7,185)	26	2,363	29,277
		1,156,429	454,414	0	(402,652)	271	94,770	1,303,232

11 Analysis of Charitable Funds by Structure

b) Unrestricted Funds

Analysis of material unrestricted & designated funds

Name	Purpose	Fund Bfwd 31-03-14 £	Incoming resources £	Cost of			Gains & Losses £	Fund Cfwf 31-03-15 £
				Generating Funds £	Resources expended £	Transfers £		
Brachytherapy Fund	For the benefit of patients and staff in the Radiotherapy Department	20,265	755	0	(545)	0	1,732	22,206
Breast Care (Lincoln)	Provision of Breast Care services at Lincoln County Hospital	39,871	26,453	0	(19,163)	(2,000)	3,982	49,143
Breast Care (Pilgrim)	Provision of Breast Care services at Pilgrim Hospital	100,972	13,236	0	(13,847)	0	8,761	109,123
Burton Ward	For the benefit of patients and staff on the Burton Ward	9,179	1,087	0	(1,265)	0	772	9,773
Cardiology - Dr Jokhi	For the benefit of patients and staff in the Cardiology Department	31,892	94,671	0	(5,432)	0	5,504	126,635
C.T. Scanner	Provision of C T Scanner equipment for patients at Louth County Hospital	155,899	6,013	0	(4,184)	0	13,324	171,053
Chapel	For the benefit of Grantham Hospital Chapel	21,905	893	0	(1,709)	0	1,820	22,909
Chemo Suite Refurbishment	For the refurbishment of the Chemotherapy Suite at Pilgrim Hospital	66,627	9,437	0	(4,467)	0	5,857	77,454
Childrens Ward	For the benefit of patients and staff on the Childrens Ward	23,482	5,514	0	(4,487)	0	2,063	26,572
Clinical Decisions Unit	For the benefit of patients and staff in the Clinical Decisions Unit	5,546	1,227	0	(247)	0	518	7,044
Colorectal Cancer Fund	For the benefit of patients receiving treatment for Colorectal Cancer	7,127	264	0	(193)	0	607	7,805
Dave Cusdin Prostate Cancer Fund	For the benefit of patients receiving treatment for Prostate Cancer	4,686	3,466	0	(152)	0	496	8,497
Diabetes Centre	For the benefit of patients and staff in the Diabetes Centre	15,513	958	0	(1,210)	0	1,313	16,573
Diabetic Research Fund	Research into diabetes	7,201	269	0	(193)	0	618	7,895
EAU (Formerly Medical Admissions Ward)	For the benefit of patients and staff in the Emergency Admissions Unit	5,122	4,092	0	(1,315)	0	540	8,440
Eye Ball Fund	For the benefit of patients and staff in the Ophthalmology Department	6,188	5,283	(2,121)	(207)	0	662	9,805
Fast Track Breast Clinic	For the benefit of patients and staff in the Fast Track Breast Clinic	9,576	2,205	0	(345)	0	938	12,373
Glaucoma Equipment and Training	For the purchase of equipment and staff training in the Glaucoma Department	10,334	385	0	(276)	0	882	11,325
Haemophilia	For the benefit of patients and staff in the Haemophilia Dept.	13,455	920	0	(1,282)	0	1,136	14,229
Intensive Care Unit Staff	For the benefit of staff in the Intensive Care Unit	6,159	1,871	0	(1,397)	0	518	7,151
Intensive Care Unit/2C	For the benefit of patients and staff in the Intensive Care Unit	11,755	4,597	0	(893)	0	1,158	16,616
Johnson Ward	For the benefit of patients and staff on the Johnson Ward	22,924	4,395	0	(5,656)	0	2,096	23,759
Lincoln Cardiology Fund	For the benefit of patients and staff in the Cardiology Department	6,764	245	0	(515)	0	563	7,057
Lincolnshire Breast Cancer Research	Research into Breast Cancer	6,534	3,084	0	(1,714)	0	651	8,554
Lincolnshire Cancer Immuno-therapy Fund	Research into Cancer Immuno-Therapy	17,039	13,001	0	(42,494)	14,274	827	2,647
M S Charity	For the benefit of patients and staff in the M.S. Dept.	49,345	3,646	0	(1,401)	0	4,291	55,880
Nocton Ward (SCBU)	For the benefit of patients and staff on the Nocton Ward	26,578	7,433	0	(24,232)	0	1,147	10,927
Orthopaedic Research Fund M A Smith	Research into Orthopaedics	8,172	303	0	(221)	0	695	8,949
Pilgrim Urological Fund	For the benefit of patients and staff in the Urology Department	8,596	22,738	0	(20,603)	0	1,235	11,967
Pink Ribbon Fund	For the benefit of patients recovering from Breast Cancer	3,165	6,924	0	(3,130)	2,000	640	9,598
Prostate Cancer Research	Research into Prostate Cancer	7,788	288	0	(207)	0	662	8,531
Radiotherapy Department	For the benefit of patients and staff in the Radiotherapy Department	27,135	8,150	0	(12,082)	0	2,272	25,475
Respiratory Fund (Dr Boldy Equipment Fund)	For the purchase of equipment to be used in the treatment of Respiratory disorders	10,724	399	0	(290)	0	915	11,749
Rheumatology Service Development Fund	For the development of the Rheumatology Service	15,829	311	0	(4,809)	0	695	12,026
S.C.B.U. (Pilgrim)	For the benefit of patients and staff in the Special Care Baby Unit	56,459	7,277	0	(14,933)	0	4,589	53,391
Stem Cell Research	Research into the treatment of cancer through Stem Cells	18,208	524	0	(2,054)	(9,900)	1,202	7,980
Stroke Fund	For the benefit of patients and staff on the Stroke Ward	14,426	15,088	0	(14,517)	0	1,555	16,551
Stroke Unit Kirby Ward	For the benefit of patients and staff on the Stroke Unit	33,698	14,791	0	(6,064)	0	3,177	45,601
Investment Policy Fund	To buffer individual fund balances from unexpected and unrealised falls in the value of investments	200,000	0	0	0	0	0	200,000
Urology Research Fund	Research into Urology	9,336	327	0	(1,499)	0	750	8,914
Ward 7A Pilgrim	For the benefit of patients and staff on Ward 7A	24,687	6,218	0	(896)	0	2,327	32,337
Ward 7B Pilgrim	For the benefit of patients and staff on Ward 7B	19,495	2,895	0	(7,234)	0	1,655	16,810
W.R.V.S.	For the benefit of patients and staff in United Lincolnshire Hospitals	58,594	0	0	(14,017)	0	0	44,578
Wragby Waddington Ward	For the benefit of patients and staff on the Wragby Waddington Ward	29,852	7,132	0	(10,212)	0	2,724	29,497
Other ULH Unrestricted Funds	For the benefit of patients and staff in United Lincolnshire Hospitals	256,254	85,504	(4,264)	(90,676)	(4,645)	22,433	264,606
		1,504,356	394,267	(6,385)	(342,266)	(271)	110,302	1,660,002

All of the unrestricted funds, including the designated funds are available for any charitable purpose relating to the NHS but are wholly or mainly for the stated purpose contained in the fund title, in recognition of the non binding wishes of donors when making their generous gifts. The table above details the purpose of each material fund held.

No Funds held are in deficit.

12 Total Gross income from investments	31-03-15	31-03-14
	£	£
Investments listed on Stock Exchange or Common Investment Fund	83,744	54,075
Cash held as part of the investment portfolio	2,879	11,491
Total	86,623	65,566

13 Analysis of current assets	31-03-15	31-03-14
	£	£
Debtors under 1 year		
Other debtors	12,413	28,373
Prepayments and accrued income	103,451	62,942
Total	115,864	91,315

No debtors fall due after more than one year

14 Analysis of current liabilities and long term creditors	31-03-15	31-03-14
	£	£
Creditors under 1 year		
Amounts due to subsidiary and associated undertakings	22,827	144,253
Other creditors	128,695	60,872
Accruals and deferred expenditure	1,610	51,743
Total	153,132	256,868

There are no creditors falling due after more than one year

15 Stocks and Work in Progress	31-03-15	31-03-14
	£	£
High Street Vouchers	14,140	6,270
Finished goods	353	353
Total	14,493	6,623

16 Post Balance Sheet Events

The market value of the Charity's fixed investments in the Charities Official Investment Fund (COIF) Units has risen since the end of the financial year. The value of investments as at 31st May 2015 is set out in the table below.

Investment	Value 31-03-15 £	Value 31-05-15 £	Increase £	%
Ethical Fund	2,514,911	2,563,040	48,129	1.91%

17 Provision for liabilities and charges

There were no provisions for liabilities or charges required at 31st March 2015

18 Commitments

The Charity has plans to fund a number of purchases in the 2015-16 Financial Year, the most material of which are listed in the table below.

	Stem Cell Research	Retinopathy Van	Cart Based Ultrasound	PhD Studentship	Total
Total intention to spend	0	0	0	0	0
Amount charged in previous years	0	0	0	0	0
Outstanding at 31 March 2014	59,750	44,826	32,916	0	137,492
Amounts charged to SOFA for the period	(42,494)	(44,826)	(32,916)	0	(120,236)
Amounts released for the period	(17,256)	0	0	0	(17,256)
Increase in intentions for the period	0	0	0	0	0
Outstanding at 31 March 2015	0	0	0	0	0
Planned Material Commitments after 31 March 2015	0	0	0	49,000	49,000
Due within one year	0	0	0	16,500	16,500
Due over more than one year	0	0	0	32,500	32,500
Total expected spend	0	0	0	49,000	49,000

Funding:

The PHD Studentship intention to spend will be met from

Boston
Cancer &
Leukaemia

Donations

Charitable Funds are important because they allow us to go beyond the level of services that normal government funding allows. Charitable donations mean more training, more equipment, and greater benefits for staff and patients.

United Lincolnshire Hospitals NHS Trust Charitable Funds is registered with the Charity Commission to receive donations from people who wish to donate money for the benefit of patients, or to say thank you for the treatment they or their family have received.

Donations are often gifted for a specific ward or service, but those that are donated simply to one of our hospitals are particularly helpful as they can be used wherever the need is most pressing. Such donations are held in designated funds; that is to say that the money will be earmarked specifically for whatever the donor wishes. On very rare occasions, where this proves not to be possible, these funds may be re-designated and spent on a very close alternative.

People wishing to help United Lincolnshire Hospitals NHS Trust can do this in a number of ways:

- Donate on line by visiting the Virgin Money Website <http://uk.virginmoneygiving.com>
- Complete the form at the end of the report and post a donation to the Trust
- Make a cash donation which can be handed to the cashier's offices at any of our hospitals
- Donate through your will by leaving a legacy/bequest to the Trust

Legacies

Have you considered including a gift to your favourite charity in your will? As the largest single source of income to UK charities, legacies make a vital difference to good causes across the country. A legacy allows you to make your mark on the world by providing for a good cause that is close to your heart. Free of inheritance tax, a donation made in your will can also help reduce the tax burden on your estate.

How does it work?

A charitable legacy could be a gift of money or of any other assets that you leave behind. While there are a number of options to consider, there are two main types of charitable legacies; pecuniary and residuary. Pecuniary legacies specify a sum of money or item of value to be donated, whilst a residuary legacy allows you to donate a percentage of the net value of your estate or the remaining sum after you have provided for family and friends.

What do you need to do?

To leave a legacy to charity, you simply need to include details of the donation in your 'Will'. This can be done by writing a will, by making an amendment or 'codicil' to an existing will or by setting up a Trust. Your solicitor or professional adviser will be able to tell you more. Please contact the Charities Team on (01522) 573433 to find out more about leaving a legacy to United Lincolnshire Hospitals NHS Trust Charitable Funds today.

Visit www.rememberacharity.org.uk to find out more about charitable legacies today.

The Trust is always delighted and grateful to receive Legacies, but it is very helpful if people do not specify too precisely what the money should be used for. This is because changes in the type of equipment used, the names of wards or units, or even the treatment provided may mean that services are different to those named, when the Trust receives your legacy.

A suggested example of the wording for legacies is shown below.

Sample legacy wording

I give and bequeath the sum of £... / I leave the residue of my Estate to United Lincolnshire Hospitals NHS Trust, or its successors, for the benefit of the Trust generally*.

I declare that the receipt of the Treasurer for the time being to the said NHS Trust shall be sufficient discharge to my executors."

* The following may be added if you wish your donation to be for the specific benefit of a ward, department etc.

..... *without imposing trust, but with the wish that it be used for the benefit of*
Hospital / Ward / Department / Research. (delete as applicable)

If patients or staff have any questions about making donations to Charitable Funds or wish to take part in fundraising activities please contact the Charities Team in the Finance Department at Lincoln County Hospital on (01522) 573433. Whether it is about leaving a donation in a will, setting up a new fund or asking which form to fill in, our Charitable Funds Team will be able to advise you.

Donation Form

Post your donation to us at **United Lincolnshire Hospitals NHS Trust Charitable Funds, Lincoln County Hospital, Greetwell Road, Lincoln LN2 5QY.**

Please complete **all** of your details to make your donation.

First Name:	Surname:
Email:	Telephone:
Address:	
.....	

I would like to donate

£

I'd like to pay by: Mastercard Visa Switch/Maestro Cheque

Please make cheques payable to **United Lincolnshire Hospitals NHS Charitable Funds**

Name on Card:		
Address to which the card is registered (If different from the above):		
.....		
Card Number:		
3 Digit Security Code (the last three digits on the reverse of the card):		
Expiry Date: .. / ..	Start Date: .. / ..	Issue No (if present):

If you would like to make a regular gift, please tick here to be sent a direct debit form

giftaid it

If you pay income tax or capital gains tax your gift can go further with Gift Aid. You must have paid enough Income Tax and/or Capital Gains Tax to cover the amount that all charities and Community Amateur Sports Clubs you donate to, will reclaim for that tax year. Council tax and VAT do not count. The charity will reclaim 25p of tax on every £1 that you donate, making your donation go further.

GIFT AID DECLARATION: I am a UK tax payer. I have read and understood the above information and would like United Lincolnshire Hospitals NHS Trust Charitable Funds to treat this gift, all future gifts and gifts I have made in the last 4 years as Gift Aid, until I inform you otherwise.

PLEASE TICK DATE: .. / .. / .. SIGNATURE:

All donations are gratefully received; those given to the hospital trust in general provide the greatest flexibility for staff to determine those areas with the greatest need. We do however understand that you may wish to donate for a specific purpose close to your heart or to a ward or department which has taken care of you. Should you wish to specify please complete the section below.

If you would like the Trust to target your donation to the areas considered to be in greatest need please tick here <input type="checkbox"/>	
I would like my donation to benefit:	
Hospital:	Ward/Department:

Please note, funds donated for certain items may be used to purchase other similar items for the benefits of patients and staff if the donated amounts exceed or do not reach the amount required. This is assured by Charity Law. Any funds not used within a 12 month period may, at the discretion of the Trustees, be used for the general benefit of Patients and Staff.

United Lincolnshire Hospitals NHS Trust Charitable Funds. Registered Charity Number: 1058065